

**EAST GREENBUSH CENTRAL SCHOOL DISTRICT**  
 Board of Education Organizational Meeting  
 Tuesday July 7, 2015  
 Administration Center

MINUTES

**1. Call to Order** – Ms. Bowman – 7:30 p.m.

**MEETING BEGINS**

**2. Attendance**

**ATTENDANCE**

	<u>Present</u>	<u>Absent</u>
Mr. Buono	x	
Ms. Curran	x	
Ms. Curtin	x	
Mr. Dunn	x	
Dr. Harrison	x	
Ms. Maciol	x	
Mr. Mann	x	
Ms. Massey	x	
Ms. Taylor	x	

Also Attending

Dr. Nagle		x
Ms. Bowman	x	
Mr. Edson	x	
Dr. Pampel	x	

Student Council Representatives

Stephen Reilly		x
Devin Neal		x

**2. Oath of Office Administered to New Board Members and Superintendent of Schools**

**OATHS OF OFFICE**

Mr. Edson administered the oaths of office to new board members Ms. Taylor, Ms. Massey, and Mr. Dunn. Ms. Bowman noted the Superintendent has already taken the oath of office.

Ms. Bowman requested Board members review Policy #2165, School Board Member Code of Conduct and the acceptable use agreement. Individual Board members present signed the School Board Member Code of Conduct and acceptable use agreements and turned them in to the District Clerk.

**3. Nomination and Election of Board Officers**

**NOMINATION  
AND ELECTION  
OF BOARD  
OFFICERS**

A. President

Ms. Bowman requested nominations be submitted for the office of Board President.

Motion by Mr. Mann and seconded by Ms. Curran to nominate Dr. Harrison for school Board President.

No other nominations were offered. Ms. Bowman closed the nominations.

Vote for Dr. Harrison –  
Ayes – 9, Nays – 0  
Motion carried.

Ms. Bowman requested Dr. Harrison to preside over the board meeting as President.

Mr. Edson administered the oath of office to Dr. Harrison.

B. Vice President

Dr. Harrison requested nominations be submitted for the office of Board Vice President.

Motion by Ms. Maciol and seconded by Ms. Taylor to nominate Mr. Mann for Vice President.

No other nominations were offered. Dr. Harrison closed the nominations.

Vote for Mr. Mann –  
Ayes – 8, Nays – 0, Abstentions – 1 (Mr. Mann)  
Motion carried.

C. Assistant Clerk

Dr. Harrison requested nominations be submitted for the office of Board Assistant Clerk.

Motion by Mr. Dunn and seconded by Ms. Curtin to nominate Ms. Curran for Assistant Clerk.

No other nominations were offered. Dr. Harrison closed the nominations.

Vote for Ms. Curran –  
Ayes – 8, Nays – 0, Abstentions – 1  
(Ms. Curran)

Motion carried.

D. Deputy Treasurer

Motion by Ms. Curran and seconded by Mr. Buono to nominate Ms. Taylor for Deputy Treasurer.

No other nominations were offered. Dr. Harrison closed the nominations.

Vote for Ms. Taylor –  
Ayes – 8, Nays – 0, Abstentions – 1 (Ms. Taylor)  
Motion carried.

E. Board Spokesperson  
Motion by Mr. Mann and second by Ms. Taylor to nominate Ms. Maciol for Board Spokesperson.

No other nominations were offered. Dr. Harrison closed the nominations.

Vote for Ms. Maciol –  
Vote: Ayes – 9, Nays – 0  
Motion carried.

Mr. Edson administered the oaths of office to Board officers Mr. Mann, Ms. Curran, Ms. Taylor, and Ms. Maciol.

**4. Board of Education Appointments and Stipends**

Motion by Ms. Taylor and seconded by Ms. Curran for the following appointments and related stipends.

District Clerk	Deborah Mead
Treasurer	Linda Wager
Tax Collector	Claudia Shields
Claims Auditor	Carol Picco
Deputy Claims Auditor	Ellen Murphy
Extra-Classroom Treasurer High School	Karen Bauer
Extra-Classroom Treasurer Middle School	Karen Bauer
Purchasing Agent	Lawrence Edson, Jr.
Public Records Access Officer	Lawrence Edson, Jr.
Records Management Officer	Lawrence Edson, Jr.
Title IX Compliance Officer	Michele Bowman
Computer Network Coordinator	Thomas O’Hara
Federal & State Grants Coordinator	Lynne Pampel
Section 504 Compliance Officer	Helen Squillace
LEA Asbestos Designee	Brian Craft
Energy Manager	Thomas Brownell
External Auditor	The Bonadio Group
School Attorney	Ferrara, Fiorenza, Larrison, Barrett and Reitz
School Physicians	Dr. Kevin Albert
Dental Examiner	Dr. Gary Moscovitz
Account Clerk Typist –	Ellen Murphy
Tax Clerks	Jean Probst
Medicaid Compliance Officer	Helen Squillace

**BOARD OF  
EDUCATION  
APPOINTMENTS**

Dignity Act Coordinators

Michele Bowman  
Jaclyn Gleason  
Laurie Scaringe  
Tiffany Rinehimer  
Maria Fontaine  
Karen Sheridan  
James Eggleston  
Janet Kaiser  
Audra DiBacco

Vote: Ayes – 9, Nays – 0  
Motion carried.

**5. Appointment to Committees on Special Education**

Motion to approve the appointment to Committees on Special Education.

Moved by: Ms. Taylor

Seconded by: Ms. Curran

Vote: Ayes – 9, Nays – 0

Motion carried.

**APPOINTMENT TO  
COMMITTEES ON  
SPECIAL  
EDUCATION**

**6. Appointment of Impartial Hearing Officers for Committee on Special Education**

Motion to approve the appointment of impartial hearing officers for the Committee on Special Education.

Moved by: Ms. Taylor

Seconded by: Ms. Curran

Vote: Ayes – 9, Nays – 0

Motion carried.

**APPOINTMENT OF  
IMPARTIAL  
OFFICERS**

**7. Appointment of Election Workers for District Votes**

Motion to approve the appointment of election workers for district votes.

Motion by: Ms. Taylor

Seconded by: Ms. Curran

Vote: Ayes – 9, Nays – 0

Motion carried.

**APPOINTMENT OF  
ELECTION  
WORKERS**

**8. Designations**

- A. Official Depository for District Funds
- B. Official District Newspaper
- C. Day and Time of Regular Board of Education Meetings
- D. Rate for Mileage Reimbursement
- E. Prices for School Meals
- F. Athletic Admission Rates

Motion to approve the above designations.

Moved by: Ms. Taylor

Seconded by: Ms. Curran

**DESIGNATIONS**

Vote: Ayes – 9, Nays – 0  
Motion carried.

**9. Authorizations**

**AUTHORIZATIONS**

- A. Individual Authorized to Certify Payrolls
- B. Individual Authorized to Sign Purchase Orders in Absence of Purchasing Agent
- C. Attendance at Conferences, Conventions, and Workshops
- D. Petty Cash Funds
- E. Authorized Signatures on Checks
- F. Board and District Memberships in Professional Organizations
- G. School District Employee and Officer Indemnification
- H. District-Owned Cell Phones
- I. Credit Cards and Store Purchase Cards
- J. Budgetary Transfers
- K. Substitute Rates for Instructional Staff
- L. Substitute Rates for Central Administration Substitute Typist

Motion to approve the above authorizations.

Moved by: Ms. Taylor

Seconded by: Ms. Curran

Vote: Ayes – 9, Nays – 0

Motion carried.

**10. Policy Manual Adoption and Review**

**POLICY MANUAL  
ADOPTION**

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and adopts the District Policy Manual developed in conjunction with the New York State School Boards Association (NYSSBA) and the school attorney for the 2015-2016 school year and new and revised policies during the year in accordance with Policy #2410, Policy Development, Adoption, Implementation, and Review.

Motion to approve the policy manual.

Moved by: Ms. Curtin

Seconded by: Mr. Dunn

Vote: Ayes – 9, Nays – 0

Motion carried.

Resolved, that the Board of Education of the East Greenbush Central School District adopts the following policies requiring Board of Education review for the 2015-2016 school year with changes as presented (none):

#6240, Investments

#6700, Purchasing

#5300, Code of Conduct Series (5300 – 5300.80)

#1900, Parental Involvement

Motion to approve the above policies.

Moved by: Mr. Buono

Seconded by: Mr. Mann

Vote: Ayes – 9, Nays – 0

Motion carried.

**11. Medicaid Compliance Program**

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and adopts the Medicaid Compliance Program as revised in accordance with Board of Education Policy #6685, Medicaid Compliance.

**MEDICAID  
COMPLIANCE  
PROGRAM**

Motion to approve the Medicaid Compliance Program.

Moved by: Ms. Curran

Seconded by: Ms. Taylor

Vote: Ayes – 9, Nays – 0

Motion carried.

**12. Post-Issuance Compliance Procedures**

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and adopts Procedures for Post-Issuance Compliance with Federal Tax Law.

**POST-ISSUANCE  
COMPLIANCE  
PROCEDURES**

Motion to approve the Post-Issuance Compliance Procedures.

Moved by: Ms. Taylor

Seconded by: Mr. Mann

Vote: Ayes – 9, Nays – 0

Motion carried.

**13. Interscholastic Athletic Rates**

Motion to approve the interscholastic athletic rates.

Moved by: Mr. Mann

Seconded by: Ms. Taylor

Vote: Ayes – 9, Nays – 0

Motion carried.

**INTERSCHOLASTIC  
ATHLETIC RATES**

**14. Certification of Board Members Addresses**

Dr. Harrison asked everyone to verify the listing. No corrections were noted.

**CERTIFICATION OF  
BOE ADDRESSES**

**15. Board of Education Committees and Special Liaisons**

Mr. Edson noted that Ms. Curtin will serve on the Policy Committee in place of Dr. Harrison. He also said Ms. Maciol will serve on the Finance and Audit Committee. Mr. Dunn requested to serve in place of Ms. Massey on the Education Committee. Ms. Curran requested Ms. Massey to serve in her place on the Education Committee and Mr. Buono requested to be the alternate for the Mentor Steering Committee.

**BOE COMMITTEES  
AND SPECIAL  
LIAISONS**

Resolved, the Board of Education adopts the Board of Education Committee and Special Liaisons listing, as amended.

Moved by: Mr. Dunn

Seconded by: Mr. Buono

Vote: Ayes – 9, Nays – 0

Motion carried.

**16. Adjournment of Organizational Meeting**

**ADJOURNMENT**

Motion by Ms. Maciol and seconded by Mr. Dunn to adjourn the organizational meeting.

Vote: Ayes – 9, Nays – 0

Motion carried.

Time: 7:47 p.m.

Respectfully submitted,

Deborah L. Mead  
District Clerk

**Business Meeting**

**BUSINESS  
MEETING**

The Business Meeting began at 7:47 p.m.

**3. Ex Officio Student Council Comments**

**EX OFFICIO  
COMMENTS**

None at this time.

**4. Public Forum**

**PUBLIC FORUM**

Mr. Balzer thanked the Board of Education for their volunteer service to the community.

**5. Board Forum**

**BOARD FORUM**

Ms. Maciol welcomed Ms. Massey and said it was exciting to have her serve on the Board. She thanked the bus drivers for doing a great job with summer school student transportation.

Ms. Curtin said it was a great end of the year for the school district, including a nice graduation ceremony. She acknowledged the passing of Questar Board President Robert Gibson and his service to component schools.

Ms. Taylor also welcomed Ms. Massey to the Board and spoke of her service to the school PTO's in the past. She said the student speeches at graduation were phenomenal. Ms. Taylor remarked on Tyler McKeown's comment that Mr. Sawchuk and Mr. Leonard had been influential during his high school term. She also noted that William LaHera spoke of the need for balance in life between academics and

fun. Ms. Taylor congratulated the Athletic Department for winning the NYSPHSAA Sportsmanship Award for the third year in a row.

Ms. Curran welcomed Ms. Massey to the Board. She acknowledged the passing of Questar Board President Robert Gibson. Ms. Curran thanked everyone for a great graduation ceremony.

Mr. Mann also looked forward to working with Ms. Massey on the Board. He noted Mr. Leonard appeared on local Channel 10 regarding the Sportsmanship Award.

Ms. Massey thanked everyone for a warm welcome and looked forward to a great year. She also commented on the recent outstanding graduation ceremony and recognized the class as leaders of high character.

Dr. Harrison welcomed Ms. Massey to the Board. He recognized the Athletic Department for receiving the NYSPHSAA Sportsmanship Award for three years in a row.

**6. Minutes**

**MINUTES**

Be it Resolved, that upon the recommendation of the District Clerk, the Board of Education approves the minutes of June 10, 2015.

Moved by: Mr. Buono

Seconded by: Mr. Mann

Vote: Ayes – 6, Nays – 0, Abstentions – 3  
(Mr. Dunn, Ms. Massey, Ms. Maciol)

Motion carried.

**7. Regular Business**

**REGULAR  
BUSINESS**

Approval of Programs for Resident Children with Disabilities

Be it Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the programs for resident children with disabilities as presented.

Moved by: Ms. Taylor

Seconded by: Ms. Curran

Vote: Ayes – 9, Nays – 0

Motion carried.

**8. Reports and Presentations – Superintendent of Schools**

**REPORTS AND  
PRESENTATIONS  
POLICIES-SECOND  
READING**

A. Proposed Change in Policy – Second Reading

- Policy #1500, Public Use of School Facilities
- Policy #1800, Donations, Gifts and Grants to the District
- Policy #4326, Programs for English Language Learners
- Policy #5150, School Admissions
- Policy Series #5300, Code of Conduct
- Policy #5420, Student Health Services



- Policy #9645, Disclosure of Wrongful Conduct
- Policy #5100, Attendance

Mr. Edson said there were no comments on the proposed policies since the last Board of Education meeting. He acknowledged the retirement of NYSSBA Policy Services Coordinator Linda Bakst and said she would be missed.

Resolved, the Board of Education approves the following policies and related regulations and exhibits as presented:

- #1500 – Public Use of School Facilities
- #1800 – Donations, Gifts and Grants to the District
- #4326 – Programs for English Language Learners
- #5100 – Attendance
- #5150 – School Admissions
- #5300 – Code of Conduct
- #5420 – Student Health Services
- #9645 – Disclosure of Wrongful Conduct (Whistleblower Policy)

Moved by: Mr. Mann  
 Seconded by: Ms. Taylor  
 Vote: Ayes – 9, Nays – 0  
 Motion carried.

B. SEQRA Determination-Asbestos and Vermiculite Capital Project

**SEQRA-  
 ASBESTOS AND  
 VERMICULITE**

Mr. Edson explained that the Board is required to make a determination regarding the potential environmental impact of the upcoming capital project. He said that CS Arch has determined there is no impact.

The following resolution was offered by Mr. Dunn, who moved its adoption, and seconded by Ms. Curran to wit:

**WHEREAS**, the East Greenbush Central School District (the “District”) Board of Education (the “Board”) seeks to undertake an asbestos and vermiculite project (“Abatement project”) at various District school buildings as described in the scope of work submitted by the District’s architect, CS Arch; and

**WHEREAS**, the Board has reviewed the scope of the Abatement project and has further received and consulted the advice of its Architects with respect to the potential for environmental impacts resulting from the Proposed Action, and

**WHEREAS**, the Board has reviewed the Abatement project with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c).

**NOW, THEREFORE BE IT RESOLVED** by the Board of Education of the East Greenbush Central School District as follows:

- 1) The Abatement project does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
- 2) The Board hereby determines the Abatement project is a Type II action in accordance with the SEQRA regulations 6 NYCRR 617(c)(2) and (8), specifically the rehabilitation or reconstruction of a structure or facility, in kind, on the same site, and routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area.
- 3) No further review of the proposed Action is required under SEQR.
- 4) This resolution shall be effective immediately.

The vote on the forgoing Resolution was as follows:

Dr. Harrison - Aye  
Mr. Mann - Aye  
Mr. Buono - Aye  
Ms. Curran - Aye  
Ms. Curtin - Aye  
Mr. Dunn - Aye  
Ms. Maciol – Aye  
Ms. Massey - Aye  
Ms. Taylor - Aye

- |  |   |
|--|---|
| <p><b>9. Tabled Motions</b><br/>None at this time.</p>   | <p><b>TABLED MOTIONS</b></p>  |
| <p><b>10. Old Business</b><br/>None at this time.</p>  | <p><b>OLD BUSINESS</b></p>  |
| <p><b>11. Consent Agenda</b></p> <p>A. Financial Reports</p> <ol style="list-style-type: none"><li>1. Warrants – 78, VO78</li><li>2. Treasurer’s Reports – Columbia High School and Howard L. Goff School, May 2015</li><li>3. Treasurer’s Reports and Budget Transfers</li></ol> <p>B. Personnel</p> <ol style="list-style-type: none"><li>1. Instructional/Instructional Support Personnel #649 as Recommended by Superintendent</li><li>2. Non-Instructional Support Personnel #649 as Recommended by Superintendent</li></ol> <p>C. Acceptance of Gifts and Authorization to Increase the 2014-2015 and 2015-2016 Budget</p> | <p><b>CONSENT AGENDA<br/>FINANCIAL<br/>REPORTS</b></p> <p><b>PERSONNEL</b></p> <p><b>ACCEPTANCE OF<br/>GIFTS, INCREASE<br/>BUDGET</b></p> |

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|----|--|---|
| D. | 2015 – 2016 Free and Reduced Price Income Policy Information                       | <b>FREE AND<br/>REDUCED PRICE<br/>INCOME POLICY</b> |
| E. | Tax Litigation Settlement: Fed Ex Ground Package System vs. Town of East Greenbush | <b>TAX SETTLEMENT-<br/>FED EX</b>                   |
| F. | Standard Work Day and Reporting Resolution   | <b>STANDARD WORK<br/>DAY RESOLUTION</b>             |
| G. | Bid – Milk and Milk Products   | <b>BID-MILK</b>                                     |
| H. | Bid – Paper Towels, Hand Soaps, and Related Dispensers                             | <b>BID-PAPER<br/>TOWELS, HAND<br/>SOAPS</b>         |
| I. | Acceptance of Gift of Sign from Citizen Genet Elementary School PTO                | <b>GENET SCHOOL<br/>SIGN</b>                        |
| J. | Surplus District Property  | <b>SURPLUS DISTRICT<br/>PROPERTY</b>                |

Be it Resolved, that upon the recommendation of the Superintendent, the Consent Agenda, without Item #11-B-1, Instructional/Instructional Support Personnel #649, be approved as presented.

Moved by: Mr. Mann

Seconded by: Ms. Maciol

Vote: Ayes – 9, Nays – 0

Motion carried.

Motion to approve Item #11-B-1, Instructional/Instructional Support Personnel #649.

Moved by: Ms. Curran

Seconded by: Ms. Massey

Vote: Ayes – 8, Nays – 0, Abstentions – 1  
(Ms. Taylor)

Motion carried.

**12. New Business**

**NEW BUSINESS**

Dr. Harrison asked the Board to review the request from Ms. Mauro to be nominated to serve as Area 7 Director. Ms. Bowman left the room to obtain the information.

Mr. Dunn asked Board members to provide him with topics of interest for a Board retreat. He anticipated it will be scheduled in September.

**13. Committee Reports**

**COMMITTEE  
REPORTS**

None at this time.

**14. Public Forum**

Mr. Balzer congratulated Mr. Grignon on his appointment as principal.

**PUBLIC FORUM**

**12. New Business**

Dr. Harrison shared the request from Barbara Mauro to be nominated to the NYSSBA Board of Directors caused by the resignation of Matt Wade, Area 7 Director.

**NEW BUSINESS  
NYSSBA BOARD  
OF DIRECTORS  
NOMINATION**

Motion by Mr. Mann and seconded by Ms. Curtin to approve the following resolution.

Resolved, the East Greenbush Central School District's Board of Education nominates Barbara Mauro to a two-year term on the New York State School Boards Association (NYSSBA) Board of Directors.

Vote: Ayes – 9, Nays – 0

Motion carried

**15. Board Forum**

Mr. Buono, Ms. Maciol, and Mr. Dunn congratulated Mr. Grignon on his appointment as Principal of the Howard L. Goff Middle School.

**BOARD FORUM**

**16. Executive Session**

Motion by Mr. Buono and seconded by Mr. Mann to go into executive session to discuss pending litigation, and the employment history of certain persons.

Vote: Ayes – 9, Nays – 0

Motion carried.

Time: 8:05 p.m.

**EXECUTIVE  
SESSION**

Respectfully submitted,

Deborah L. Mead  
District Clerk

**16. Executive Session**

The executive session began at 8:15 p.m. and ended at 9:20 p.m.

**EXECUTIVE  
SESSION**

**17. Adjournment**

Motion by Ms. Curtin and seconded by Ms. Curran to adjourn the meeting.

Vote: Ayes – 9, Nays – 0

Motion carried.

Time: 9:20 p.m.

**ADJOURNMENT**

Respectfully submitted,

Karen J. Curran  
Assistant Clerk