

**EAST GREENBUSH CENTRAL SCHOOL DISTRICT**  
 Board of Education Meeting  
 Wednesday, November 18, 2015  
 Goff School

MINUTES

1. **Call to Order** – Dr. Harrison – 7:36 p.m.

**MEETING BEGINS**

2. **Attendance**

**ATTENDANCE**

	<u>Present</u>	<u>Absent</u>
Mr. Buono	x	
Ms. Curran	x	
Ms. Curtin	x	
Mr. Dunn	x	
Dr. Harrison	x	
Ms. Maciol	x	
Mr. Mann		x
Ms. Massey	x (arrived at 9:00 p.m.)	
Ms. Taylor	x	

Also Attending

Dr. Nagle	x	
Ms. Bowman	x	
Mr. Edson	x	
Dr. Pampel	x	

Student Council Representatives

Stephen Reilly		x
Devin Neal		x

3. **Ex Officio Student Council Comments**

**EX OFFICIO  
COMMENTS**

None at this time.

**Special Presentation**

**SPECIAL  
PRESENTATION**

Dr. Nagle thanked Mr. Bresnahan and the Jazz Band for their performance and thanked the parents for attending. Mr. Grignon provided an overview of the Middle School Alternative Program, along with teachers Ms. Blake and Mr. Galvin. The presentation identified the MAP students, focused on success, compared attendance before and after the program, shared social and emotional support available, and identified expectations and rewards. Mr. Grignon shared pictures from a field trip to Parson’s Reach Low Ropes Course. He also presented photos from the Thanksgiving feast.

Dr. Harrison asked if there was collaboration with Columbia on 8<sup>th</sup> graders moving up. Mr. Grignon said that will occur in February or March. Ms. Maciol questioned the support for 6<sup>th</sup> grades. Mr. Grignon reviewed the support available through the guidance department.

Mr. Grignon invited the Board and community to take a tour of the MAP rooms.

Dr. Nagle thanked Mr. Grignon and the MAP teachers and staff for the presentation.

Recess declared at 8:06 p.m.

**RECESS  
DECLARED**

The meeting resumed at 8:30 p.m.

**MEETING  
RESUMED**

The Superintendent presented Mr. Ciccone and Mr. Leonard with certificates of appreciation for securing a NCAA Get the Word Out Grant.

**4. Public Forum**

**PUBLIC FORUM**

Mr. Balzer thanked the Middle School administration for a great presentation on MAP, said that Ms. O'Brien would be missed, and congratulated Ms. Mead on her retirement.

**5. Board Forum**

**BOARD FORUM**

Ms. Curran thanked Mr. Grignon and the Howard L. Goff Middle School staff for a great presentation. She also thanked Mr. Bresnahan and the Middle School band for their outstanding performance.

Ms. Taylor commended all those involved in organizing the Howard L. Goff Middle School Thanksgiving feast to promote a sense of family and happiness. She welcomed back Ms. Chylinski to the Middle School.

**6. Minutes**

**MINUTES**

Be it Resolved, that upon the recommendation of the District Clerk, the Board of Education approves the minutes of October 14, 2015 and October 28, 2015.

Motion by Ms. Taylor and seconded by Ms. Curtin to approve the minutes of October 14, 2015.

Vote: Ayes – 6, Nays – 0, Abstentions – 1 (Mr. Dunn)

Motion carried.

Motion by Ms. Curtin and seconded by Ms. Curran to approve the minutes of October 28, 2015.

Vote: Ayes – 5, Nays – 0, Abstentions – 2 (Ms. Maciol, Mr. Dunn)

Motion carried.

**7. Regular Business**

**REGULAR  
BUSINESS**

Approval of Programs for Resident Children with Disabilities  
Be it Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the programs for resident children with disabilities as presented.

Moved by: Mr. Buono  
Seconded by: Ms. Taylor  
Vote: Ayes – 7, Nays – 0  
Motion carried.

**8. Reports and Presentations**

**REPORTS AND  
PRESENTATIONS  
PHASE 5  
TECHNOLOGY**

B. Phase 5 Technology Overview  
Mr. Benedetto gave an overview of the Phase 5 technology bid process, including the securing of bids for cabling, switching technology, and replacement of cameras.

Mr. Ellsworth reminded the Board that in 2012 when the project was designed, there was no information on state testing requirements.

Mr. Buono asked about the timing for full access points. Mr. Edson said it would be largely dependent on the approval process under the Smart Schools Bond Act. He reviewed the requirements for schools under the Smart Schools Bond Act and noted that many areas need further clarification from the State Education Department. Mr. O’Hara said it will be 100% as we envisioned once the SSBA work is completed. Dr. Nagle said Phase 5 work will be completed by June.

Dr. Harrison questioned if the work reduced in Phase V of approximately \$300,000 will be a priority under SSBA. Mr. Benedetto replied yes.

Dr. Harrison asked if the other bids for cabling and cameras were sufficient. Mr. Benedetto replied yes. Dr. Harrison questioned the need for staff professional development. Dr. Pampel said it will be folded into the SSBA plan but is not subject to aid.

Motion by Ms. Maciol and seconded by Mr. Dunn to award the Contract 14 bid to Matrix Communications Group, Inc. in the amount of \$276,146.

Vote: Ayes – 7, Nays – 0  
Motion carried.

Motion by Ms. Taylor and seconded by Ms. Curran to award the Contract 15 bid to nrastructure Technologies, Inc. in the amount of \$689,065.

Vote: Ayes – 7, Nays – 0  
Motion carried.

Motion by Mr. Dunn and seconded by Ms. Curtin to award the Contract 16 bid to eClipse Network Solutions, Inc. in the amount of \$118,283.

Vote: Ayes – 7, Nays – 0

Motion carried.

A. Operational and Financial Assessment Report of the Child Nutrition Programs

**CHILD NUTRITION  
PROGRAM  
REPORT**

Mr. Bigley shared that HMB Consultants was contracted to perform an operational and financial assessment of the District Child Nutrition Programs. The consultants made numerous recommendations with the intent to make a positive impact on the Child Nutrition Program through improving student satisfaction, increasing meal participation, and lowering costs. Mr. Bigley said the program is in compliance with rules and regulations and any non-compliance was identified for immediate correction. He spoke about the financial losses in the program, drop in sales, and costs related to salaries and benefits.

Mr. Bigley reviewed a list of items for immediate corrective action. He shared additional recommendations for menu enhancements and professional development.

Dr. Harrison noted the importance of having every meal reimbursed. Mr. Bigley said the impact was approximately \$2,500 in additional revenue, net of increased food costs. Dr. Harrison questioned the approximate cost of the suggested software. Mr. Bigley said the cost will be approximately \$1,700 plus the cost of POS registers. Dr. Harrison said the food service operation is like a business that needs accounting and tracking, but still may lose money in the final outcome.

Ms. Maciol suggested a promotional e-mail to parents on the school food service operation. Mr. Bigley said the website contains a series of information.

Mr. Dunn thanked the consultants for a thorough report and would appreciate staff input on the matter. He emphasized the importance of professional development for staff. Dr. Nagle said the District will work with Mr. Bigley on appropriate professional development. She commended the food service staff on their critical work in the District. She asked Dr. Pampel and Mr. O'Hara to review the use of tablets in the operation. Dr. Nagle said an update report will be given back to the Board in March 2016.

Ms. Maciol thanked Ms. Sanford-Krug and the food service staff for attending the meeting and noted their influence on the kids in the District.

Motion by Mr. Dunn and seconded by Ms. Taylor to accept the Child Nutrition Program Operational and Financial Assessment Report as presented by HMB Consultants.

Vote: Ayes – 8, Nays – 0

Motion carried.

**9. Tabled Motions**

None at this time.

**TABLED MOTIONS**

**10. Old Business**

A. Dr. Cruz's Visit on March 9, 2016

Dr. Harrison said that Dr. Cruz could speak on the vision for Questar and programs at the STEM and Technology Center. Ms. Curtin said she would contact Dr. Cruz.

**OLD BUSINESS  
QUESTAR VISIT**

B. Solar Discussion

Dr. Nagle noted that the current solar proposal may not include the cost for clearing of land and the impact to neighbors of Columbia High School. She said there could be a commitment needed prior to the SEQRA process. The Superintendent asked Mr. Craft to arrange a phone conference with the Board subcommittee. Mr. Buono questioned whether the proposal was the best opportunity for the District. Dr. Harrison planned to e-mail the subcommittee by Friday, November 20.

**SOLAR  
DISCUSSION**

C. Mission Statement

A draft mission statement was distributed for potential review at the next Board meeting.

**MISSION  
STATEMENT**

D. NYSSBA Conference Review

Ms. Maciol said that most of the NYSSBA introduced resolutions passed at the conference. Many school district representatives present were strongly opposed to testing.

**NYSSBA  
CONFERENCE  
REVIEW**

Ms. Curran thanked the District for allowing attendance and planned to share information with the Safety Committee on law enforcement in schools and a potential memorandum of agreement. She also attended a session on drugs in school, heroin, and addiction.

Ms. Taylor spoke about a social justice session with emphasis on restorative justice and not having a zero tolerance policy. She also attended courses on standardized tests and achieving academic excellence within the whole child framework through RTI.

Ms. Curran asked if the Art Department could be involved in developing drug use prevention posters similar to the previous ones on suicide prevention.

Mr. Dunn attended presentations on law enforcement and technology in schools. He said that information will be shared with the Policy

Committee. Mr. Dunn also said that our MAP and CTAEP programs compare well with information presented on alternate education. He suggested that MAP be evaluated at year-end for strengths and weaknesses.

Ms. Curtin spoke about a session on teen technology and suicide, with causes and effects and no proven direct links.

Ms. Massey reviewed the cyber trap for educators and the young and the growing instances of cyber-bullying. She shared the importance of clear acceptable use policies. Ms. Massey said the speakers were Frederick Lane and JoAnn Harpel and may be appropriate for a future professional development session.

Mr. Buono shared information from a session on development of a mission statement and planning of school district goals.

E. Superintendent Search Update  
Motion by Ms. Curtin and seconded by Mr. Buono to approve the following resolution:

**SUPERINTENDENT  
SEARCH UPDATE**

Resolved, the Board of Education hereby appoints the consulting firm of LP Martin Consulting (with Dr. Lucille P. Martin serving as the Consultant) for the provision of professional recruitment services in connection with the Board's search for, and selection of, its new Superintendent of Schools at a fee for services in the amount of \$14,000 plus enumerated expenses, in accordance with a written contract containing all other relevant and applicable terms and conditions in a form approved by Counsel to the District, and be it Further Resolved, that the President of the Board be authorized to execute said Agreement, with LP Martin Consulting, on behalf of the Board of Education and to file same with Clerk of the District.  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**11. Consent Agenda**

A. Financial Reports

1. Warrants - #29, 30, 31, 33
2. Treasurer's Reports – September 2015

**CONSENT AGENDA  
FINANCIAL  
REPORTS**

B. Personnel

1. Instructional/Instructional Support Personnel #654 as Recommended by Superintendent
2. Non-Instructional Support Personnel #654 as Recommended by Superintendent

**PERSONNEL**

C. Acceptance of Bids for Wireless Access

**BIDS-WIRELESS  
ACCESS**

- |    |   |   |
|----|---|---|
| D. | Columbia High School Art Club Trip to New York City Museum of Modern Art                | <b>CHS ART CLUB TRIP</b>                    |
| E. | Acceptance of Gifts and Authorization to Increase the 2015-2016 Budget                  | <b>ACCEPTANCE OF GIFTS, INCREASE BUDGET</b> |
| F. | Surplus District Property   | <b>SURPLUS DISTRICT PROPERTY</b>            |
| G. | Proposal to Fund 2010 Bus Purchase Reserve  | <b>2010 BUS PURCHASE RESERVE</b>            |
| H. | Contract for Construction Management Services – Howard L. Goff School A/C Tower Project | <b>CONTRACT-GOFF SCHOOL A/C TOWER</b>       |
| I. | Agreement for 2016 Flexible Benefit Plan Services                                       | <b>FLEXIBLE BENEFIT PLAN</b>                |
| J. | Yale Invitational and Dartmouth College Relays  | <b>YALE AND DARTMOUTH COLLEGE RELAYS</b>    |

Be it Resolved, that upon the recommendation of the Superintendent, the Consent Agenda, without Item #11-B-1, Instructional/Instructional Support Personnel #654, be approved as presented.

Moved by: Ms. Maciol  
 Seconded by: Ms. Curtin  
 Vote: Ayes – 8, Nays – 0  
 Motion carried.

Motion on Item #11-B-1, Instructional/Instructional Support Personnel #654, with the addendum.

Moved by: Ms. Taylor  
 Seconded by: Ms. Massey  
 Vote: Ayes – 7, Nays – 0, Abstentions – 1  
 (Ms. Curtin)

Motion carried.

**12. New Business**  
 None at this time.

**NEW BUSINESS**

**13. Committee Reports**

**COMMITTEE  
REPORTS**

Ms. Curtin reported on the Questar meeting with new Education Commissioner Elia. Attendees were encouraged to fill out the questionnaire on Common Core.

Mr. Buono shared information from the department chairs reporting at the Education Committee meeting.

Ms. Taylor said BRAC met with Schodack Supervisor Dowds on November 2 on potential town growth. The committee received an update from Mr. Pasinella of the Rensselaer County IDA and Ms. Lansing from the Town of East Greenbush on November 16. Ms. Taylor said that Mr. Hosley presented a new physical education course at CCS, emphasizing fitness for life and athletic training. She noted that the Education Foundation raised \$1,200 from the Barrett run and will seek a corporate sponsor next year. Ms. Curtin added that the possibility of a CTE track at Columbia was reviewed, but the personnel lack the required certifications for classes.

Mr. Buono reported the Technology Committee reviewed work under Phase V of the construction project and the Smart Schools Bond Act. Mr. O'Hara updated the group on bring your own device pilot. The committee received updates on professional development, home instruction, and the g-mail migration.

Mr. Edson shared that an update is planned for the Policy Committee.

Ms. Massey said the Safety Committee reviewed emergency drills and funding for heroin drug prevention.

**14. Public Forum**

**PUBLIC FORUM**

None at this time.

**15. Board Forum**

**BOARD FORUM**

Ms. Curtin asked Mr. Edson to look at implementation of Board Docs. Dr. Nagle suggested the issue be referred to the Technology Committee for a cost analysis that could be shared at a later time.

Ms. Curran thanked Ms. Mead for her years of service.

Mr. Buono thanked the building administrators for their support of Veterans Day and the celebrations that occurred in the district. There was a great turnout and he is real proud to be part of this district and the celebrations across the community. He wished everyone a happy and safe Thanksgiving.

**16. Executive Session**

**EXECUTIVE  
SESSION**

Motion by Ms. Massey and seconded by Ms. Curtin to go into executive session to discuss the employment history of certain persons.

Vote: Ayes – 8, Nays – 0  
Motion carried.  
Time: 9:58 p.m.

Respectfully submitted,

Deborah L. Mead  
District Clerk

**16. Executive Session**

The executive session began at 10:05 p.m. and ended at 10:14 p.m.

**EXECUTIVE  
SESSION**

**17. Adjournment**

Motion by Ms. Maciol and seconded by Ms. Taylor to adjourn the meeting.

Vote: Ayes – 8, Nays – 0

Motion carried.

Time: 10:15 p.m.

**ADJOURNMENT**

Respectfully submitted,

Karen J. Curran  
Assistant Clerk