

EAST GREENBUSH CENTRAL SCHOOL DISTRICT

Board of Education Meeting
Wednesday, October 14, 2015
Donald P. Sutherland School

MINUTES

1. **Call to Order** – Dr. Harrison – 7:31 p.m.

MEETING BEGINS

2. **Attendance**

ATTENDANCE

	<u>Present</u>	<u>Absent</u>
Mr. Buono	x	
Ms. Curran	x	
Ms. Curtin	x	
Mr. Dunn		x
Dr. Harrison	x	
Ms. Maciol	x	
Mr. Mann	x	
Ms. Massey		x
Ms. Taylor	x	

Also Attending

Dr. Nagle	x	
Ms. Bowman	x	
Mr. Edson	x	
Dr. Pampel		x

Student Council Representatives

Stephen Reilly	x	
Devin Neal		x

3. **Ex Officio Student Council Comments**

**EX OFFICIO
COMMENTS**

Stephen Reilly said that on September 30, members of the Student Council got together to paint the school pink in honor of Breast Cancer Awareness Month. On October 1, Columbia hosted the annual fall blood drive for students and staff. Fifty-five people were able to donate blood which in turn saved approximately 150 lives. At the start of the school year, Principal Sawchuk partnered with Dunkin Donuts to reward perfect attendance and lack of tardiness. Two guide rooms were rewarded with donuts, bagels, and iced coffee for 90% perfect attendance. Stephen thanked Dunkin Donuts for their support.

Stephen Reilly said that the high school held the annual spirit week leading up to the homecoming game on October 9. There were various competitions between the classes designed to bring everyone together. Some of the events were team trivia, powder puff football, male cheerleading competition, and the yearly bridge painting. Patrons to the powder puff game donated over \$400 to be used by the Student

Council for future projects. The Student Council is planning the annual food drive to help those less fortunate.

Special Presentations

Dr. Nagle spoke about the need to obtain additional funding for school projects through corporate grants. She thanked Mr. Lallier from Sam's Club for sponsoring materials and supplies for the MAP program in the amount of \$1,500. Mr. Grigon, Howard L. Goff Middle School Principal, was also present.

SPECIAL PRESENTATIONS

Mr. Alvey welcomed everyone to Donald P. Sutherland Elementary School. He recognized the outstanding work of the PTO and thanked them for sponsoring the refreshments. The principal spoke about the many renovations and upgrades as part of the summer 2015 construction work. Ms. Sanford-Krug, Cafeteria Manager, gave a PowerPoint presentation on the construction in the kitchens and cafeterias at Bell Top, Donald P. Sutherland, Green Meadow, Red Mill, and Howard L. Goff Middle Schools. She spoke on the efficiency of the new equipment and reducing the District's carbon footprint. Ms. Sanford-Krug also highlighted how the equipment is used to promote nutritious meals in the schools.

DPS PRESENTATION

Recess declared at 7:45 p.m.

RECESS DECLARED

Meeting resumed at 7:55 P.M.

MEETING RESUMED

4. Public Forum

PUBLIC FORUM

Mr. Balzer welcomed back Mr. Edson and congratulated the Greenbush Child Care Program on its dedication to our community and oversight of kids.

5. Board Forum

BOARD FORUM

Mr. Buono thanked Stephen Reilly and the Student Council for sponsoring activities and events. He also thanked Ms. Sanford-Krug for her presentation on the kitchen renovations. Mr. Buono appreciated Mr. Alvey and the Donald P. Sutherland Elementary School PTO and community for hosting the meeting. He thanked the school community for supporting the facility work and also extended appreciation to Sam's Club for the grant funding.

Mr. Mann thanked Dr. Nagle for securing the funds from Sam's Club. He also thanked Ms. Sanford-Krug for her presentation. Mr. Mann highlighted the annual profile of Columbia graduates sponsored by Mr. Sawchuk and the Guidance Department. He was glad to see the upcoming arrangements for the Columbia emergency drill and hoped it could be possibly extended to the Howard L. Goff Middle School.

Ms. Curran thanked the Donald P. Sutherland Elementary community for hosting the meeting and Mr. Alvey for coordinating the event.

Ms. Taylor thanked Mr. Sawchuk and Dunkin Donuts for sponsorship of attendance incentives. She requested an end-of-quarter report and comparison on attendance. Ms. Taylor extended condolences to the families of Ms. Frokedal and Ms. Raymond and appreciated the outpouring of community support.

Ms. Curtin thanked the Athletic Department, Mr. Leonard, and Ms. Signorelli for organizing senior nights for teams, including boys' and girls' soccer and field hockey. She encouraged everyone to support our PIG students by attending the candidates' debate for town officers moderated by Mr. Tooker.

Ms. Maciol thanked Mr. Alvey and Ms. Sanford-Krug for the presentation and the refreshments. She thanked Mr. Grignon, Mr. Neumann, and Ms. Barker for the open house at Howard L. Goff Middle School and the discussion on social media.

Dr. Harrison said the Board would be working on the transition to new District leadership and be formulating a search process.

6. Minutes

MINUTES

Be it Resolved, that upon the recommendation of the District Clerk, the Board of Education approves the minutes of September 9, 2015.

Moved by: Ms. Taylor

Seconded by: Ms. Curran

Vote: Ayes – 7, Nays – 0

Motion carried.

7. Regular Business

**REGULAR
BUSINESS**

Approval of Programs for Resident Children with Disabilities

Be it Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the programs for resident children with disabilities as presented.

Moved by: Mr. Buono

Seconded by: Mr. Mann

Vote: Ayes – 7, Nays – 0

Motion carried.

8. Reports and Presentations – Superintendent of Schools

**REPORTS AND
PRESENTATIONS
AUDIT REPORT**

B. 2014-2015 Audit Report

Mr. Edson thanked Ms. Wager, Ms. Bauer, and members of the business office for great work during the school year. He thanked the members of the Finance and Audit Committee including Board members Ms. Maciol, and Mr. Buono and community members Mr. Pfister, Mr. Chesser, Mr. Lindemann, and Ms. Blostein. Mr. Edson said the Committee fulfilled its responsibilities by obtaining the external audit through a RFP process, meeting in June to review the scope

of the audit, and meeting on October 1 to review draft financial statements. He noted that all Board members have received the six-hour required financial responsibilities training. Mr. Edson also said the District will initiate a new RFP as the current five-year agreement has ended.

The Assistant Superintendent provided an overview of the five items in the Board audit packet: a summary audit overview, a large packet containing the financial statements and required reports, a small packet on extra-classroom activity funds, the required communications letter, and internal control matters letter. Mr. Edson said there were no significant audit findings, major areas of review, audit adjustments, or difficulties encountered during the audit. He gave an overview of the sections of the financial statements, with emphasis on the auditor's unmodified opinion. Mr. Edson suggested that Board members review page 67 of the report, which has a summary of findings and questioned costs. The Assistant Superintendent said it was a good report with a year-end fund balance close to the 4% maximum allowed by the State and in accordance with the fund balance policy.

Mr. Edson said it was an achievement to receive an unmodified opinion on the extra-classroom financial statements. The Assistant Superintendent reviewed the auditors' recommendation in the internal control matters letter relating to the school lunch fund. The auditor has suggested cost containment, subsidy, and/or price increase actions to address the three years of recent operating losses. Mr. Edson said the Board approved a price increase for 2014-2015, included a subsidy in the 2015-2016 proposed budget, and engaged a consultant to review operations. A corrective action plan has been submitted as part of the consent agenda.

Ms. Blessing from the Bonadio Group reviewed the increase in the audit packet from the implementation of two new standards from the Government Accounting Standards Board. She highlighted the change in net position from the pension accounting change and the related disclosures in the notes to the financial statement. Ms. Blessing said the reporting to the Federal Audit Clearinghouse is likely to be delayed until March 31, 2016.

Dr. Harrison noted improvement in the extra-classroom report from a few years ago when the opinion was modified. Mr. Edson confirmed there was improvement in procedures.

Mr. Buono thanked Mr. Edson and the business office staff for their efforts. Ms. Blessing thanked Mr. Edson and Ms. Wager for their cooperation on the audit.

Motion by Mr. Buono and seconded by Ms. Maciol to accept the independent audit reports for the year ended June 30, 2015 as

prepared and presented by Bonadio and Company, LLP, independent auditors.

Vote: Ayes – 7, Nays – 0

Motion carried.

A. Construction Update

Mr. Ellsworth provided a PowerPoint presentation of construction work occurring during the summer of 2015. He presented pictures of the updated areas and the areas before construction. Mr. Ellsworth highlighted work related to ceilings, floors, lights, cafeterias, kitchens, roofs, electric, fuel management system, team room, courtyard, and ventilation.

**CONSTRUCTION
UPDATE**

Dr. Harrison asked if Mr. Ellsworth could estimate the remaining percent of asbestos in District schools. Mr. Ellsworth said it would be difficult to pinpoint a number.

9. Tabled Motions

None at this time.

TABLED MOTIONS

10. Old Business

A. Mission Statement Discussion

Mr. Mann said a report may be available at the October 28 meeting.

**OLD BUSINESS
MISSION
STATEMENT**

C. Questar III – Dr. Cruz Visit on March 9 and Topic

Dr. Harrison suggested the topic be finalized at the November 18 meeting.

QUESTAR VISIT

B. NYSSBA 2015 Annual Business Meeting, Proposed Bylaw Amendments and Resolutions and Voting Delegates Guide

Ms. Maciol agreed to act as the District's delegate at the New York State School Boards Convention. Board members were asked for an informal poll on each of the proposed resolutions. Ms. Taylor provided input from absent Board member Jennifer Massey.

**NYSSBA PROPOSED
RESOLUTIONS**

- 1) Bylaw Amendment 1: 8 – Yes, 0 – No
- 2) Bylaw Amendment 2: 8 – Yes, 0 – No
- 3) Proposed Resolution 1: 8 – Yes, 0 – No
- 4) Proposed Resolution 2: 8 – Yes, 0 – No, Amendment: 0 – Yes, 8 – No, Amendment: 0 – Yes, 8 – No
- 5) Proposed Resolution 3: 8 – Yes, 0 – No
- 6) Proposed Resolution 4: 8 – Yes, 0 – No
- 7) Proposed Resolution 5: 8 – Yes, 0 – No
- 8) Proposed Resolution 6: 4 – Yes, 4 – No (Ms. Maciol, Dr. Harrison, Mr. Mann, Mr. Buono)
- 9) Proposed Resolution 7: 8 – Yes, 0 – No
- 10) Proposed Resolution 8: 1 – Yes (Dr. Harrison), 7 – No
- 11) Proposed Resolution 9: 7 Yes, 1 No (Mr. Mann), Amendment: 7 – Yes, 0 – No, 1 – Abstention (Ms. Massey)

- 12) Proposed Resolution 10: 7 – Yes, 1 – No (Ms. Massey),
Amendment: 0 – Yes, 8 – No
- 13) Proposed Resolution 11: 0 – Yes, 8 – No
- 14) Proposed Resolution 12: 8 – Yes, 0 – No
- 15) Proposed Resolution 13: 8 – Yes, 0 – No
- 16) Proposed Resolution 14: 8 – Yes, 0 – No
- 17) Proposed Resolution 15: 8 – Yes, 0 – No
- 18) Proposed Resolution 16: 8 – Yes, 0 – No
- 19) Proposed Resolution 17: 8 – Yes, 0 – No
- 20) Proposed Resolution 18: 8 – Yes, 0 – No
- 21) Proposed Resolution 19: 8 – Yes, 0 – No
- 22) Proposed Resolution 20: 8 – Yes, 0 – No
- 23) Proposed Resolution 21: 1 – Yes (Mr. Mann), 7 – No
- 24) Proposed Resolution 22: 0 – Yes, 8 – No
- 25) Proposed Resolution 23: 2 – Yes (Ms. Maciol, Mr. Buono),
6 – No
- 26) Proposed Resolution 24: 3 – Yes (Dr. Harrison, Ms. Maciol,
Ms. Curtin), 5 – No
- 27) Proposed Resolution 25: 0 – Yes, 8 – No
- 28) Proposed Resolution 26: 2 – Yes (Ms. Maciol, Mr. Mann),
6 – No
- 29) Proposed Resolution 27: 2 – Yes (Ms. Curtin, Mr. Mann),
6 – No
- 30) Proposed Resolution 28: 0 – Yes, 8 – No
- 31) Proposed Resolution 29: 1 – Yes (Mr. Mann), 7 – No
- 32) Proposed Resolution 30: 0 – Yes, 8 – No

11. Consent Agenda

- A. Financial Reports
 - 1. Warrants - #14, VO14, 16, 17, VO17, 18, 19, 20, VO20, 21, VO21, 22, 23, 24, 25, VO25
 - 2. Treasurer’s Reports – Columbia High School, July and August 2015, Howard L. Goff Middle School, August 2015
- B. Personnel
 - 1. Instructional/Instructional Support Personnel #652 as Recommended by Superintendent
 - 2. Non-Instructional Support Personnel #652 as Recommended by Superintendent
- C. Proposal Acceptance Form with Needham Risk Management Resource Group, LLC
- D. Columbia High School Field Trip Request to Shakespeare and Company in Lenox, MA

**CONSENT AGENDA
FINANCIAL
REPORTS**

PERSONNEL

**NEEDHAM RISK
MANAGEMENT
CONTRACT**

**SHAKESPEARE
AND COMPANY
FIELD TRIP**

E.	Howard L. Goff Middle School Philadelphia and Washington, DC Trips	PHILADELPHIA AND WASHINGTON, DC FIELD TRIPS
F.	Item Omitted	ITEM OMITTED
G.	Corrective Action Plan for 2015 Independent Audit	CORRECTIVE ACTION PLAN
H.	NCAA “Get The Word Out” Grant Program	NCAA GRANT PROGRAM
I.	Walmart and Sam’s Club Community Grant Awards	WALMART AND SAM’S CLUB GRANT AWARDS
J.	Criteria for Placement in Accelerated Math	PLACEMENT IN ACCELERATED MATH
K.	Emergency Evacuation Plan	EMERGENCY EVACUATION PLAN
L.	MOU Between EGTA and EGCS D	MOU BETWEEN EGTA AND EGCS D
M.	Sale of Surplus Equipment	SALE OF SURPLUS EQUIPMENT
N.	MOU Sick Bank Donation for EGTA	MOU-EGTA SICK BANK DONATION

Dr. Nagle wished Ms. Gallo well as she pursues a new career opportunity. She welcomed Ms. Dolce as a new speech teacher in the District.

Be it Resolved, that upon the recommendation of the Superintendent, the Consent Agenda, with the addendum to #11-B-1, Instructional/ Instructional Support Personnel #652, and without Item #11-C, Proposal Acceptance Form with Needham Risk Management Resource Group, and Item #11-F, Item Omitted, be approved as presented.

Moved by: Ms. Maciol
 Seconded by: Ms. Taylor
 Vote: Ayes – 7, Nays – 0
 Motion carried.

Vote on Item #11-C, Proposal Acceptance Form with Needham Risk Management Resource Group –

Mr. Mann questioned the cost calculation for the Questar chemical hygiene service. Mr. Edson explained how Questar prices an individual service, how some are linked to base cost for another service, and the administrative and capital pricing structure. Dr. Nagle reviewed the recommendations from the science consultant years ago and explained how the Needham Group worked with the District to implement the recommendations relating to chemical hygiene.

Ms. Curran noted the small cost savings in the analysis and suggested that the cost savings might not outweigh the benefits from the current vendor.

Moved by: Ms. Curran

Seconded by: Ms. Maciol

Vote: Ayes – 5, Nays – 1 (Mr. Mann), Abstentions – 1,
(Mr. Buono)

Motion carried.

12. New Business

None at this time.

NEW BUSINESS

13. Committee Reports

Ms. Taylor said she, the Superintendent, Business Official, and Treasurer met with an examiner from the State Comptroller's Office. The examiner was pleased so far with the progress of the audit. A confidential draft of findings will be prepared by OSC, and an exit conference will then be held with the Board and administration. The draft may take a few months to prepare and review at OSC. Ms. Taylor announced the Education Foundation is sponsoring the Dennis Barrett Memorial Run on October 24, with donations to go to community-based activities. She said the Committee for Curriculum Study met and completed a five-year plan for science, reviewed information from ELA grade level meetings, and looked at elementary science and technology storage.

COMMITTEE REPORTS

Ms. Curran said she and Mr. Mann attended the Safety Committee meeting to review plans for an emergency drill at Columbia. The committee also discussed prescription drugs for heroin overdose.

Mr. Buono spoke about the Education Committee review of curriculum mapping and storage, use of Google, alignment of school curriculum, and opening day training on technology. He said the Finance and Audit Committee reviewed the financial statement drafts and planned internal audits for the year.

Mr. Mann asked about training on administration of prescription drugs for heroin overdose. Mr. Sawchuk replied the school resource

officer, administrative team, and registered nurses will be trained. Others will be selected for training as appropriate.

14. Public Forum

PUBLIC FORUM

Mr. Grignon thanked Mr. Walters, Supervising Custodian at Howard L. Goff Middle School, for his 31 years of outstanding service and dedication, and said he would be greatly missed.

15. Board Forum

BOARD FORUM

None at this time.

16. Executive Session

**EXECUTIVE
SESSION**

Motion by Mr. Buono and seconded by Ms. Maciol to go into executive session to discuss collective bargaining, pending litigation, and the employment history of certain persons.

Vote: Ayes – 7, Nays – 0

Motion carried.

Time: 9:25 p.m.

Respectfully submitted,

Deborah L. Mead
District Clerk

16. Executive Session

**EXECUTIVE
SESSION**

The executive session began at 9:35 p.m. and ended at 11:17 p.m.

17. Adjournment

ADJOURNMENT

Motion by Mr. Mann and seconded by Ms. Taylor to adjourn the meeting.

Vote: Ayes – 7, Nays – 0

Motion carried.

Time: 11:18 p.m.

Respectfully submitted,

Karen J. Curran
Assistant Clerk