

**EAST GREENBUSH CENTRAL SCHOOL DISTRICT**

Board of Education Organizational Meeting #1

Monday, July 11, 2016

Administration Center

MINUTES

1. **Call to Order** – Mr. Simons – 6:01 p.m.

**MEETING #1  
BEGINS**

**Attendance**

	<u>Present</u>	<u>Absent</u>
Mr. Buono	x	
Ms. Curran	x	
Ms. Curtin		x
Mr. Dunn	x	
Mr. Giordano	x	
Dr. Harrison	x	
Mr. Mann	x	
Ms. Massey	x	
Ms. Taylor	x	

Also Attending

Mr. Simons	x
Ms. Bowman	x
Dr. Pampel	x
Mr. Edson	x

Mr. Simons opened the meeting and thanked the Board of Education for hiring him as Superintendent of Schools. He was pleased to meet the many wonderful employees and administrators in his first few days on the job. Mr. Simons described them as remarkable individuals with a strong commitment to children and the school district. He thanked members of the audience for attending the meeting.

2. **Oath of Office Administered to New Board Members and Superintendent of Schools**

**OATHS OF OFFICE**

Mr. Edson administered the oath of office to Mr. Simons as Superintendent of Schools. Mr. Edson also administered oaths of office to newly-elected board members Mr. Giordano, Ms. Curran, and Dr. Harrison.

Mr. Simons requested Board members review policy #2165, School Board Member Code of Conduct and the acceptable use agreement. Individual Board members present signed the School Board Member Code of Conduct and acceptable use agreements and turned them in to Mr. Edson.

### **3. Nomination and Election of Board Officers**

#### **A. President**

Mr. Simons requested nominations be submitted for the office of Board President.

Motion by Mr. Dunn and seconded by Mr. Mann to nominate Dr. Harrison for the office of Board President.

No other nominations were offered. Mr. Simons closed the nomination.

Vote for Dr. Harrison –  
Ayes – 7, Nays – 0, Abstentions – 1 (Dr. Harrison)  
Motion carried.

Mr. Simons requested Dr. Harrison to preside over the board meeting as president.

Mr. Edson administered the oath of office to Dr. Harrison.

#### **B. Vice President**

Dr. Harrison requested nominations be submitted for the office of Board Vice President.

Motion by Ms. Taylor and seconded by Mr. Buono to nominate Mr. Mann for Vice President.

No other nominations were offered. Dr. Harrison closed the nominations.

Vote for Mr. Mann –  
Ayes – 7, Nays – 0, Abstentions – 1 (Mr. Mann)  
Motion carried.

#### **C. Assistant Clerk**

Dr. Harrison requested nominations be submitted for the office of Board Assistant Clerk.

Motion by Mr. Mann and seconded by Ms. Massey to nominate Ms. Curran for Assistant Clerk.

No other nominations were offered. Dr. Harrison closed the nominations.

Vote for Ms. Curran –  
Ayes – 7, Nays – 0, Abstentions – 1 (Ms. Curran)

D. Deputy Treasurer  
Dr. Harrison requested nominations be submitted for the office of Deputy Treasurer.

Motion by Ms. Curran and seconded by Ms. Massey to nominate Ms. Taylor for Deputy Treasurer.

No other nominations were offered. Dr. Harrison closed the nominations.

Vote for Ms. Taylor –  
Ayes – 7, Nays – 0, Abstentions – 1 (Ms. Taylor)

E. Board Spokesperson  
Dr. Harrison questioned whether the Board Spokesperson role should be reviewed and considered as to whether it fills a need. Mr. Dunn said there should be agreement not to add a layer on the e-mail chain.

Mr. Mann spoke in favor of the spokesperson role, advising the reason for establishing the position was to give community members a Board response when e-mailing the Board. He suggested the position be retained.

Dr. Harrison suggested a review of the wording on the website related to the e-mail address for the Board. He noted that most of the inquiries are not Board specific and are answered in most cases by members of administration. Dr. Harrison believed the website wording noted that the inquiry was being sent to administration and the Board at the same time. He recommended in the future that if the inquiry was Board specific, the Board President or Vice President would respond. Otherwise, the Superintendent would respond to the inquiry.

Mr. Dunn also recommended that the wording on the website be updated. Dr. Harrison agreed. Mr. Simons agreed to check the wording on the website. Mr. Edson said he will review the existing Board policy for possible revision with the policy committee.

Mr. Edson administered the oaths of office to Board officers Mr. Mann, Ms. Curran, and Ms. Taylor.

**4. Board of Education Appointments**

Motion by Mr. Buono and seconded by Ms. Massey for the following appointments and related stipends.

District Clerk	Darcy Mancino
District Treasurer	Linda Wager
Tax Collector	Claudia Shields
Claims Auditor	Carol Picco
Deputy Claims Auditor	Ellen Murphy
Extra-Classroom Treasurer-Columbia	Karen Bauer
Extra-Classroom Treasurer-H. L. Goff	Karen Bauer
Purchasing Agent	Lawrence Edson, Jr.
Public Records Access Officer	Lawrence Edson, Jr.
Records Management Officer	Lawrence Edson, Jr.
Title IX Compliance Officer	Michele Bowman
Computer Network Coordinator	Thomas O'Hara
Federal & State Grants Coordinator	Lynne Pampel
Section 504 Compliance Officer	Helen Squillace
LEA Asbestos Designee	Brian Craft
Energy Manager	Thomas Brownell
External Auditor	The Bonadio Group
School Attorney	Ferrara, Fiorenza P.C.
School Physicians	Dr. Kevin Albert
Dental Examiner	Dr. Gary Moscowitz
Tax Clerks	Ellen Murphy
	Jean Probst
Medicaid Compliance Officer	Helen Squillace
Dignity Act Coordinators	Michele Bowman
	Jaclyn Gleason
	Laurie Scaringe
	Tiffany Rinehimer
	Maria Fontaine
	Karen Sheridan
	James Eggleston
	Audra DiBacco

Vote: Ayes – 8, Nays – 0

Motion carried.

**5. Appointment to Committees on Special Education**

Motion to approve the appointments to Committees on Special Education.

**BOARD OF  
EDUCATION  
APPOINTMENTS**

**APPOINTMENT TO  
COMMITTEES ON  
SPECIAL  
EDUCATION**

Moved by: Ms. Curran  
Seconded by: Ms. Massey  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**6. Appointment of Impartial Hearing Officers for Committee on Special Education**

Motion to approve the appointment of impartial hearing officers for the Committee on Special Education

Moved by: Ms. Taylor  
Seconded by: Mr. Dunn  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**APPOINTMENT OF  
IMPARTIAL  
HEARING  
OFFICERS**

**7. Appointment of Election Workers for District Votes**

Motion to approve the appointment of election workers for district votes.

Moved by: Mr. Giordano  
Seconded by: Mr. Mann  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**APPOINTMENT OF  
ELECTION  
WORKERS**

**8. Designations**

- A. Official Depository for District Funds
- B. Official District Newspaper
- C. Day and Time of Regular Board of Education Meetings  
(Tentative Schedule attached for 2016-2017 School Year)
- D. Rate for Mileage Reimbursement
- E. Prices for School Meals
- F. Athletic Admission Rates

**DESIGNATIONS**

Mr. Edson said that Ms. Massey had suggested a change in the October Board of Education meeting date from the 26<sup>th</sup> to the 19<sup>th</sup>. He said this would not impact the District calendar and also space the meetings out better since no meeting will be held on October 12 in observance of Yom Kippur. The Board consensus was to change the regular meeting date to October 19.

Motion to approve the above designations.

Moved by: Ms. Taylor  
Seconded by: Mr. Mann  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**9. Authorizations**

**AUTHORIZATIONS**

- A. Individual Authorized to Certify Payrolls
- B. Individual Authorized to Sign Purchase Orders in Absence of Purchasing Agent
- C. Attendance at Conferences, Conventions, and Workshops
- D. Petty Cash Funds
- E. Authorized Signatures of Checks
- F. Board and District Memberships in Professional Organizations
- G. School District Employee and Officer Indemnification
- H. District-Owned Cell Phones
- I. Credit Cards and Store Purchase Cards
- J. Budgetary Transfers
- K. Substitute Rates for Instructional Staff
- L. Substitute Rates for Central Administration Substitute Typist

Ms. Massey commented that the issuance of business cell phones was inconsistent among titles. She said that although it may be past practice to allow individuals to use their personal cell phones, she had concerns on risk and liability to the school district. In particular, Ms. Massey noted that the cell phone might need to be accessed by management or may have confidential student data under FERPA. Mr. Simons said he would look at the current procedure and consult with the school's law firm.

Mr. Mann noted that on the Synervoice system, emergency calls may be routed to principal's personal cell phone. Ms. Bowman said this process had not been an issue in the past.

Motion to approve the above authorizations.

Moved by: Mr. Dunn

Seconded by: Mr. Mann

Vote: Ayes – 8, Nays – 0

Motion carried.

**10. Policy Manual Adoption and Review**

**POLICY MANUAL  
ADOPTION AND  
REVIEW**

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and adopts the District Policy Manual developed in conjunction with the New York State School Boards Association (NYSSBA) and the school attorney for the 2016-2017 school year and new and revised policies during the year in accordance with Policy #2140, Policy Development, Adoption, Implementation, and Review

Motion to approve the policy manual.

Moved by: Ms. Curran

Seconded by: Ms. Massey

Vote: Ayes – 8, Nays – 0  
Motion carried.

Resolved, that the Board of Education of the East Greenbush Central School District adopts the following policies requiring Board of Education review for the 2016-2017 school year with changes as presented (none):  
#6240, Investments  
#6700, Purchasing  
#5300, Code of Conduct Series (5300-5300.80)  
#1900, Parental Involvement

Motion to approve the above policies.  
Moved by: Ms. Massey  
Seconded by: Mr. Mann  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**11. Medicaid Compliance Program**

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and adopts the Medicaid Compliance Program as revised in accordance with Board of Education Policy #6685, Medicaid Compliance.

**MEDICAID  
COMPLIANCE  
PROGRAM**

Motion to approve the Medicaid Compliance Program.  
Moved by: Ms. Taylor  
Seconded by: Mr. Giordano  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**12. Procedures for Post-Issuance Compliance with Federal Tax Law**

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and adopts Procedures for Post-Issuance Compliance with Federal Tax Law.

**POST-ISSUANCE  
COMPLIANCE  
PROCEDURES**

Motion to approve the Post-Issuance Compliance Procedures.  
Moved by: Mr. Buono  
Seconded by: Ms. Taylor  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**13. Interscholastic Athletic Rates**

Motion to approve the interscholastic athletic rates.  
Moved by: Ms. Massey  
Seconded by: Mr. Mann

**INTERSCHOLASTIC  
ATHLETIC RATES**

Vote: Ayes – 7, Nays – 0, Abstentions – 1 (Ms. Taylor)  
Motion carried.

**14. Certification of Board Members Addresses**

Dr. Harrison asked everyone to verify the listing. No corrections were noted.

Moved by: Ms. Massey  
Seconded by: Ms. Curran  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**CERTIFICATION OF  
BOE ADDRESSES**

**15. Board of Education Committees and Liaisons**

Mr. Edson noted a correction that Mr. Dunn will serve on the Safety Committee. Mr. Buono requested to be listed as the alternate for the Mentor Steering Committee.

Resolved, the Board of Education adopts the Board of Education Committee and Liaisons listing, as amended.

Motion to approve the Board of Education Committees and Liaisons.  
Moved by: Ms. Curran  
Seconded by: Ms. Taylor  
Vote: Ayes – 8, Nays – 0  
Motion carried.

**BOE COMMITTEES  
AND SPECIAL  
LIAISONS**

**16. Adjournment of Organizational Meeting**

Motion by Mr. Buono and seconded by Mr. Giordano to adjourn the organizational meeting.  
Vote: Ayes – 8, Nays – 0  
Motion carried.  
Time: 6:30 p.m.

**ADJOURNMENT**

Respectfully submitted,

Karen J. Curran  
Assistant Clerk



## **Board of Education Meeting #1A**

The meeting began at 6:32 p.m. with Dr. Harrison presiding.

## **MEETING #1A BEGINS**

Motion by Ms. Massey and seconded by Mr. Giordano to enter into Executive Session for the purpose of negotiations and personnel discussion.

Vote: Ayes – 8, Nays – 0

Motion carried.

Return to Public Session at 7:26 p.m.

### **3. Ex Officio Student Council Comments and Presentations**

None at this time.

## **EX OFFICIO COMMENTS**

### **4. Public Forum**

Mr. Balzer welcomed Mr. Simons and his family to the school district. He also welcomed Mr. Giordano to the Board and thanked Ms. Maciol for her service. Mr. Balzer acknowledged the passing of Mr. Horan, Superintendent of the Schodack Central School District. He congratulated the District on achieving the NYSPHSAA Sportsmanship Award for the fourth year in a row. Mr. Balzer thanked SRP retirees Ms. Tidd, Ms. McManus-Sarubbi, Ms. Schafer, and Ms. Mason for their service to the school district. He thanked Ms. Mancino as District Clerk for her work on the Board minutes. Mr. Balzer thanked the Board for authorizing the Memorandums of Agreement to assist the McHugh family.

## **PUBLIC FORUM**

Mr. Crall welcomed Mr. Simons as Superintendent and Mr. Giordano to the Board of Education and looked forward to collaboration on school issues.

### **5. Board Forum**

Ms. Massey said it was a great end to the school year. She commented on the presence of Hudson Valley Community College logos on stage during graduation and asked if perhaps they could be removed in the future.

## **BOARD FORUM**

Mr. Buono acknowledged the loss of Schodack Central School District Superintendent Robert Horan.

Mr. Mann commented favorably on the recent graduation and eighth grade moving up ceremonies. He expressed condolences to the family of Mr. Horan. Mr. Mann also acknowledged the loss of Mr. Higgins, the spouse of a teaching assistant at Columbia High School. He said it was a great end of the year and thanked

staff, teachers, and administration.

Ms. Curran welcomed Mr. Simons as Superintendent of Schools. She thanked members of the audience for participating in the meeting. Ms. Curran thanked everyone for the Operation Graduation ceremony that she and Mr. Buono attended.

Ms. Taylor spoke of the magical moment when Kathleen Grace crossed the stage at graduation. She said it was a special ending for the year and spoke of the student speeches as phenomenal. Ms. Taylor welcomed Mr. Simons as Superintendent and Mr. Giordano as a new Board member.

Mr. Giordano was excited to begin his term as Board of Education member. He recognized teachers Mr. Williams, Mr. DiDonato, and Ms. Davey who are chaperoning a student trip to Germany on their summer recess time.

Dr. Harrison read the following statement.

Board of Education Continues its Defense of District Against Former Superintendent's Claims.

In November, 2015 the Board of Education of the East Greenbush Central School District was pleased to receive a written Decision from the Equal Employment Opportunity Commission (EEOC) dismissing all claims brought against the District by former superintendent Angela Nagle in the charges she and her private attorney publicly announced as having filed in May, 2015. At that time, Dr. Nagle accused the Board of illegally discriminating against her when it exercised its right to decline to extend or renew her employment contract beyond June 30, 2016, the date upon which it would expire.

When the Board received and reviewed the charges contained in Dr. Nagle's EEOC complaint, and in response to inquiries from the media and others, it stated that the claims were without merit and not factually supported. The Board fully cooperated with the EEOC investigation and supplied numerous documents and affidavits in support of its position that it had done nothing wrong.

Upon completing its investigation, the EEOC concluded that nothing contained in the information supplied established that any violations of the statutes occurred. Agreeing with the Board's position and request, the EEOC determined that there was "no probable cause" to proceed with further action and formally dismissed the case.

According to the decision, Dr. Nagle had a limited time to file a separate civil lawsuit in Federal court on the claims she had made. She has done so, naming the East Greenbush Central School District, the EGCSB Board of Education as a body, and individual Board members who served in the 2014-2015 and 2015-2016 school years. Speaking on behalf of the Board of Education, President Shay Harrison offered, “We have steadfastly maintained that Dr. Nagle’s public claims of improper bias by the Board were absolutely false and misleading. This Board, in deciding to plan for new leadership for the District, acted in what we believed were the best interests of the Community, our students and our staff. Likewise, we believe that her Federal civil action is without any merit and we will, of course, continue our defense of the District.”

He added, “We are pleased that the EEOC chose not to pursue the matter any further and we look forward to a resolution of the civil matter in a manner favorable to the East Greenbush Central School District.”

Dr. Harrison welcomed Mr. Simons as Superintendent of Schools.

Mr. Simons reiterated his earlier comments on being welcomed into the school district, noting it had been a great seven day start. He appreciated his meetings with administrators and principals.

**6. Minutes**

**MINUTES**

Voting on the minutes was deferred until the next regular meeting.

**7. Regular Business**

**REGULAR BUSINESS**

Approval of Programs for Resident Children with Disabilities – None at this time.

**8. Reports and Presentations**

**REPORTS AND PRESENTATIONS**

A. Second Reading of Policy #1500, Public Use of School Facilities.

Mr. Edson said there were no comments on the proposed policy since the last Board of Education meeting.

Resolved, the Board of Education approves the following policy as presented: #1500 – Public Use of School Facilities.

Moved by: Ms. Massey

Seconded by: Ms. Taylor

Vote: Ayes – 8, Nays – 0

Motion carried.

<p><b>9. Tabled Motions</b> None at this time.</p>	<p><b>TABLED MOTIONS</b></p>
<p><b>10. Old Business</b> Mr. <u>Mann</u> requested a status update on the Columbia tardiness, VADIR, and DASA reports. Ms. <u>Bowman</u> said the reports will be complete by the next Board meeting.</p>	<p><b>OLD BUSINESS</b></p>
<p><b>11. Consent Agenda</b> A. Financial Reports 1. Warrants - #0083, 0084, 0085, and 0086 2. Treasurer’s Reports – None at this time. 3. Activity Report – Columbia High School – May, 2016</p>	<p><b>CONSENT AGENDA FINANCIAL REPORTS</b></p>
<p>B. Personnel 1. Instructional/Instructional Support Personnel #668 as Recommended by Superintendent 2. Non-Instructional Support Personnel #667 as Recommended by Superintendent</p>	<p><b>PERSONNEL</b></p>
<p>C. Acceptance of Gifts and Authorization to Increase the 2016-2016 and 2016-2017 Budget</p>	<p><b>ACCEPTANCE OF GIFTS, INCREASE BUDGET</b></p>
<p>D. Establishment of Standard Work Day for ERS Reporting Purposes</p>	<p><b>STANDARD WORK DAY, ERS REPORTING</b></p>
<p>E. Standard Work Day and Reporting Resolution</p>	<p><b>STANDARD WORK DAY, REPORTING RESOLUTION</b></p>
<p>F. Attendance at NYSSBA Annual Summer Law Conference</p>	<p><b>NYSSBA SUMMER LAW CONFERENCE</b></p>
<p>G. 2016-2017 Free and Reduced Price Income Policy Information</p>	<p><b>FREE AND REDUCED PRICE POLICY</b></p>
<p>H. Surplus District Property</p>	<p><b>SUPLUS PROPERTY</b></p>
<p>I. Internal Auditing Services</p>	<p><b>INTERNAL AUDITING SERVICES</b></p>
<p>J. Excess and Surplus Equipment</p>	<p><b>EXCESS AND SURPLUS EQUIPMENT</b></p>

K. Construction Management Services Contract – DPS Masonry

**SERVICE  
CONTRACT – DPS  
MASONRY**

L. EGTA Special Grant Request 2016-2017

**GRANT REQUEST**

M. Memorandum of Agreement – Leave of Absence

**MEMORANDUM OF  
AGREEMENT – LOA**

N. Memorandum of Agreement – Sick Day Donations

**MEMORANDUM OF  
AGREEMENT – SICK  
DAY DONATIONS**

Mr. Mann requested an explanation on the Science Olympiad donation. Mr. Edson explained it was an accounting process to reimburse the general fund for expenses related to students participating in the national Science Olympiad competition. Fundraising monies were deposited to the Extra-classroom Account; after miscellaneous trip expenses had been paid, the remainder was sent to the general fund as a donation.

Ms. Taylor requested a separate vote on Item 11-B-1.

Be it Resolved, that upon the recommendation of the Superintendent, the Consent Agenda, without Item 11-B-1, be approved as presented.

Motion by: Mr. Dunn  
Seconded by: Ms. Taylor  
Vote: Ayes – 8, Nays – 0  
Motion carried.

Be It Resolved, that upon the recommendation of the Superintendent, the Consent Agenda Item 11-B-1, be approved as presented.

Motion by: Mr. Buono  
Seconded by: Mr. Mann  
Vote: Ayes – 7, Nays – 0, Abstentions – 1 (Ms. Taylor)  
Motion carried.

**12. New Business**

None at this time.

**NEW BUSINESS**

**13. Committee Reports**

None at this time.

**COMMITTEE  
REPORTS**

**14. Public Forum**

**PUBLIC FORUM**

Mr. Balzer appreciated the statement to the media. Mr. Crall agreed with the comment made by Mr. Balzer.

**15. Board of Education Forum #2**

**BOARD FORUM #2**

Ms. Taylor asked about the timeframe for implementation for Board Docs. Mr. Edson deferred the question to Dr. Pampel. Dr. Pampel said the devices are on order and a timeline would be shared at the next meeting.

Mr. Buono thanked staff who donated sick days on behalf of Mr. McHugh.

**16 Adjournment**

**ADJOURNMENT**

Motion by Ms. Massey and seconded by Ms. Curran to adjourn the meeting.

Vote: Ayes – 8, Nays – 0

Motion carried.

Time: 7:47 p.m.

Respectfully submitted,

Karen Curran  
Assistant Clerk