

**EAST GREENBUSH CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
Wednesday, August 17, 2016  
Columbia High School Library

**MINUTES**

**1. Call to Order** – Dr. Harrison – 7:30 p.m.

**MEETING BEGINS**

**2. Attendance**

	<u><b>Present</b></u>	<u><b>Absent</b></u>
Mr. Buono	x	
Ms. Curran		x
Ms. Curtin	x	
Mr. Dunn	x	
Mr. Giordano	x	
Dr. Harrison	x	
Mr. Mann	x	
Ms. Massey		x
Ms. Taylor	x	
<u>Also Attending</u>		
Mr. Simons	x	
Ms. Bowman	x	
Mr. Edson	x	
Dr. Pampel	x	

**3. Ex Officio Student Council Comments and Presentations**

- A. Student Council Representatives: None at this time.
- B. Special Presentation(s): None at this time.

**EX OFFICIO  
COMMENTS AND  
PRESENTATIONS**

**4. Public Forum**

Mr. Balzer said Mr. Simons' visitations to schools were well received and appreciated his engaging individuals in conversation.

**PUBLIC FORUM**

**5. Board Forum**

None at this time.

**BOARD FORUM**

**6. Minutes**

Be it resolved, that upon the recommendation of the District Clerk, the Board of Education approves the minutes of the Board of Education Meeting of June 8, 2016, June 22, 2016, and July 11, 2016.

**MINUTES**

Moved by Ms. Curtin, Seconded by Ms. Taylor to approve Board of Education minutes of June 8, 2016

Vote: Ayes – 5, Nays – 0, Abstentions – 2

(Mr. Giordano, Mr. Mann)

Motion carried.

Moved by Mr. Buono, Seconded by Mr. Mann to approve Board of Education minutes of June 22, 2016

Vote: Ayes – 5, Nays – 0, Abstentions – 2

(Mr. Giordano, Dr. Harrison)

Motion carried.

Moved by Ms. Taylor, Seconded by Mr. Dunn to approve Board of Education minutes of July 11, 2016

Vote: Ayes – 6, Nays – 0, Abstentions – 1

(Ms. Curtin)

Motion carried.

**7. Regular Business**

Approval of Programs for Resident Children with Disabilities.

Be it Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the programs for resident children with disabilities as presented.

**REGULAR  
BUSINESS**

Moved by Ms. Curtin, Seconded by Mr. Buono

Vote: Ayes – 7, Nays – 0

Motion carried.

**8. Reports and Presentations**

A. Medicaid Training

**REPORTS AND  
PRESENTATIONS**

Ms. Squillace, Pupil Personnel Director, advised that a series of federal audits of the Medicaid Program caused New York to enter into a compliance agreement. The goals of that compliance agreement were to remedy the consequences of past practices and policies and ensure that policies and practices are modified to achieve compliance.

Ms. Squillace said that the Medicaid billing level for our District does not require a written compliance program. However, our District does have a compliance program, which was distributed to the Board. Ms. Squillace noted that in a recent regional meeting, we were one of two districts with a written compliance program.

The Director shared that random audits occur annually of area school districts. East Greenbush was audited during 2015-2016,

and no exceptions were noted. Dr. Harrison asked who performs the audits. Ms. Squillace replied the Office of the Medicaid Inspector General under the Department of Health. She shared that many of these audits turn up service records and billings for days when students do not attend school. This issue did not appear in the District's recent audit.

Ms. Squillace shared the components of the District's compliance program:

1. Written policies and procedures, including how to report improper practice or fraud
2. Designated compliance officer – Helen Squillace
3. Training for employees, administrators, and board members
4. Reporting line to compliance office that is anonymous and confidential
5. Discipline for failing to report, or permitting suspected non-compliance
6. Routine identification of risk areas in the internal and external audits
7. Procedures to respond to, correct, and report compliance issues
8. Policy for barring intimidation, retaliation or compliance activities

The ten services covered under the SSHSP include speech therapy, physical therapy, occupational therapy, skilled nursing, psychological counseling, psychological evaluations, audiological evaluations, medical evaluations, medical specialist evaluations, and special transportation. Ms. Squillace said most of the District's billings were for speech therapy, physical therapy, occupational therapy, and psychological counseling.

Ms. Squillace shared her contact information as compliance officer and a confidential disclosure contact with the Department of Health. She distributed training forms for signature and collected them for the record.

## B. First Reading of Policy

Mr. Edson presented four policies for first reading. He said #1400 Public Complaints and Effective Communication, reflected the procedural change for responding to public inquiries to the Board on the website. Mr. Edson said #1900 Parental Involvement and #5151 Homeless Children were modified to include changes as part of the federal Every Student Succeeds Act. He presented a printed name line as part of a change to #2165 School Board

Member Code of Conduct.

Dr. Harrison said there could be additional changes and discussion on #1400, Public Complaints and Effective Communication at the next meeting. Mr. Edson suggested that all four policies be presented for second reading on September 14, and those that were acceptable could be approved. Any policies needing an additional reading could be modified and again presented at a later meeting.

**9. Tabled Motions**

None at this time.

**TABLED  
MOTIONS**

**10. Old Business**

Mr. Mann commented on the improvement in the number of violent incidents reported in the VADIR data. He said this reduction is due to a number of factors, including administration, faculty, the SRO program, and safety committee. Mr. Mann suggested that the improvement be featured in a website article.

**OLD BUSINESS**

Mr. Mann also commented on the tardiness report. He said that although there was improvement from 2014-2015 to 2015-2016, the high school attendance time was changed to 7:15 a.m. Mr. Mann suggested the data will be more comparable when looking at 2015-2016 to 2016-2017 with the same attendance time. Dr. Harrison noted that Mr. Sawchuk had implemented an incentive program with Dunkin Donuts to lower the number of tardy incidents. Mr. Simons also noted that Mr. Sawchuk had spoken to him about the incentive program.

Mr. Dunn also said the improvement was significant. He suggested that future data presentations be accompanied by a narrative, particularly when reflecting a new initiative.

**11. Consent Agenda**

Mr. Edson advised that the tax rates changed due to the receipt of new tax roll totals from Rensselaer County.

**CONSENT AGENDA**

Mr. Mann questioned the responses to the milk bid. Mr. Edson said everyone had the opportunity to bid. Mr. Mann asked about the status of the school food service fund. Mr. Edson believed that the preliminary numbers will still show a loss. He said the corrective action plan is about ninety percent complete, and the Board will receive another update in the fall.

Ms. Taylor requested a separate vote on Item 11-B-1

A. Financial Reports

**FINANCIAL  
REPORTS**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>1. Warrants – 0001, 0002, 0003, V003, V004, 0004, 0005, 0006, 0007, 0008, and 0009</li> <li>2. Treasurer’s Reports – May 2016, June 2016, and Budget Transfer 2015-2016</li> <li>3. Extra Classroom Treasurer’s Report – Goff Middle School – May 2016; Columbia High School and Goff Middle School – June 2016</li> </ul> |   |
| <ul style="list-style-type: none"> <li>B. Personnel <ul style="list-style-type: none"> <li>1. Instructional/Instructional Support Personnel <u>#670</u> as Recommended by Superintendent</li> <li>2. Non-Instructional Support Personnel <u>#669</u> as Recommended by Superintendent</li> </ul> </li> </ul>  | <b>PERSONNEL</b>  |
| <ul style="list-style-type: none"> <li>C. Acceptance of Gifts and Authorization to Increase the 2015-2016 and 2016-2017 Budget</li> </ul>   | <b>ACCEPTANCE OF GIFTS, INCREASE BUDGET</b>             |
| <ul style="list-style-type: none"> <li>D. 2016-2017 Instruction Contract Form SA-10 Wynantskill Union Free School District</li> </ul>   | <b>INSTRUCTION CONTRACT-WYNANTSKILL SCHOOL DISTRICT</b> |
| <ul style="list-style-type: none"> <li>E. Designation of Homeless Liaison</li> </ul>  | <b>HOMELESS LIAISON</b>                                 |
| <ul style="list-style-type: none"> <li>F. Boys and Girls Overnight Trip to Six Flags Invitational</li> </ul>  | <b>OVERNIGHT TRIP-SIX FLAGS INVITATIONAL</b>            |
| <ul style="list-style-type: none"> <li>G. Bid for Milk and Milk Products 2016-2017</li> </ul>   | <b>BID – MILK</b>                                       |
| <ul style="list-style-type: none"> <li>H. Change Order Report – Phase III Construction Project</li> </ul>   | <b>CHANGE ORDER REPORT</b>                              |
| <ul style="list-style-type: none"> <li>I. Disposal of District Property</li> </ul>  | <b>DISPOSAL OF PROPERTY</b>                             |
| <ul style="list-style-type: none"> <li>J. 2016-2017 AS-7 Contract for BOCES Services</li> </ul>   | <b>AS-7 FOR BOCES SERVICES</b>                          |
| <ul style="list-style-type: none"> <li>K. Adoption of Dual Tax Rate System for 2016-2017, Issuance of the Tax Warrant, Authorization for Correction of Tax Rolls and Settlement of Tax Certiorari Cases</li> </ul>  | <b>DUAL TAX RATE, TAX WARRANT</b>                       |

Be it Resolved, that upon the recommendation of the Superintendent, the Consent Agenda without Item 11-B-1 be approved as presented.

Moved by Ms. Taylor, Seconded by Mr. Mann

Vote: Ayes – 7, Nays – 0

Motion carried.

**CONSENT AGENDA APPROVAL**

Be it Resolved, that upon the recommendation of the Superintendent, the Consent Agenda Item 11-B-1 be approved as presented.

Moved by Mr. Dunn, Seconded by Mr. Mann

Vote: Ayes – 5, Nays – 0, Abstentions – 2

(Ms. Taylor, Ms. Curtin)

**12. New Business**

None at this time.

**NEW BUSINESS**

**13. Committee Reports**

None at this time.

**COMMITTEE  
REPORTS**

**14. Public Forum**

None at this time.

**PUBLIC FORUM**

**15. Board Forum #2**

Mr. Mann asked for an update on the Synervoice implementation and magnets. Ms. Bowman said letters will go home to the community when school reopens.

**BOARD FORUM**

Mr. Buono asked about progress on the construction project. Mr. Simons said the project was going very well for the most part and expected no difficulties with the opening of school. However, he noted that delivery of some cafeteria equipment has been delayed, and alternate plans are being made to ensure appropriate food service. Mr. Edson added that the abatement at Genet, DPS, and Bell Top is about ninety percent complete, with some follow up work in the fall. Mr. Buono also requested an article be placed on the website related to construction progress.

**16. Executive Session**

Motion by Ms. Curtin and seconded by Ms. Taylor to enter into Executive Session for the purpose of personnel and litigation discussions.

Vote: Ayes – 7, Nays – 0

Motion carried.

Time: 8:02 p.m.

**EXECUTIVE  
SESSION**

Respectfully submitted,

Darcy J. Mancino  
District Clerk

**16. Executive Session**

The executive session began at 8:06 p.m. and ended at 9:02 p.m.

**EXECUTIVE  
SESSION**

**17. Adjournment**

Motion by Ms. Curtin and seconded by Mr. Giordano to adjourn the meeting.

Vote: Ayes – 7, Nays - 0

**ADJOURNMENT**

Motion carried.  
Time: 9:03 p.m.

Respectfully submitted,

Kathleen Curtin  
Board Member