



POSTING #17

THE EAST GREENBUSH CENTRAL SCHOOL DISTRICT, NEW YORK

An Equal Opportunity/Affirmative Action Employer

- DATE OF POSTING:** **November 4, 2016**
- POSITION:** Substitute Licensed Practical Nurses – Districtwide
- SALARY:** \$20.50 per hour (Step 1)
Salary determined from the School-Related Personnel (SRP) agreement
- CLOSING DATE:** **November 18, 2016**
- MINIMUM QUALIFICATIONS:** Possession of a valid New York State license as a Licensed Practical Nurse.
- BRIEF DESCRIPTION OF DUTIES:** Provides routine sub-professional nursing care to students; provides first aid treatment to students and staff following accidents or other incidents on school property; notifies parents and family physician of accidents or other health problems of students; administers medications as prescribed by a physician; keeps attendance records, health records and related documents on students; arranges transportation for sick or injured students to their homes, hospital or physician's office; coordinates provision of nursing care activities with those of the school physician; and may be required to maintain an inventory of health office supplies and equipment.
- APPLY:** All interested and qualified individuals wishing to become candidates for this position must meet the minimum qualifications, and submit a complete application packet that includes a cover letter, resume, East Greenbush Central School District application and Rensselaer County Civil Service application (available on the district website www.egcsd.org) by **November 18, 2016**. Please send complete applications to:

Michele Bowman
Assistant Superintendent for Personnel and Professional Development
East Greenbush Central School District
29 Englewood Avenue
East Greenbush, NY 12061

In accordance with SAVE Legislation fingerprint supported criminal background check required for selected applicant.

Notice of Non-Discrimination Policy

The East Greenbush Central School District does not discriminate on the basis of race, color, national origin, sex, disability, age, or marital status, sexual orientation or any other characteristic protected by State or Federal law in any of its employment decisions; and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans With Disabilities Act of 1990, and NYS Human Rights Laws.

Administration Center, 29 Englewood Avenue, East Greenbush, New York 12061
Phone: (518) 207-2528 Fax: (518) 477-4833