



East Greenbush Central School District

ADMINISTRATION CENTER

29 Englewood Avenue, East Greenbush, New York 12061

Phone (518) 207-2528 Fax (518) 477-4833

Lynne Pampel Ed.D.

Assistant Superintendent for Curriculum and Instruction

Technology Committee Meeting Minutes 11/14/2016

In Attendance:

Mike Buono, BOE Member
Jeff Ecker, Green Meadow Teacher
Steven Ford, CHS CTE Department Chairperson and Teacher
Wayne Grignon, Goff Principal
Katelyn Ingham, CHS Librarian
Edward Kilmartin, CHS Assistant Principal
Jaimee Kusche, Green Meadow Teacher
Lisa Mahar, Red Mill Teacher
Kate Morrow, CHS Speech Language Pathologist
Wayne Morrow, Educational Technology Specialist
Michael Neumann, Goff Assistant Principal
Tara O'Connell, Bell Top Teacher
Thomas O'Hara, Director of Technology
Lynne Pampel, Chairperson and Assistant Superintendent C & I
Thomas Poli, Network Technician
Mike Rubinstein, Community Member
Arthur Sanderson, Community Member
Donna Shepardson, CHS Business Teacher
Sarah Virnelli, Genet Teacher
Laura Wladarczyk, D.P. Sutherland, CHS & Green Meadow Librarian

I. Program and Instruction

A. Student Help Desk Update - Lynne Pampel

Students have applied and will begin training and preparation for December.
Sarah Hoffman is overseeing this initiative.

II. Software and User Access

NA

III. Hardware Resources and Infrastructure

A. Smart School Bond Act Update - Thomas O'Hara

The spending plan for all five years and the entire allocated amount will be completed for the Superintendent to upload by the end of the month. The plan is in three parts to expedite approval and access as needed.

- B.** The Committee reviewed the regional 1:1 report that detailed models for student distribution and use and repair and replacement plans. There was a general interest in the low cost insurance with escalating cost of maintenance for repairs for parents that did not select the insurance option.

IV. Workshop

A. 1:1 Initiative and Computer Based Assessments – Comparison to Region and SSIP Budget. What should 1:1 look like in East Greenbush?

The 1:1 plan was not completed as anticipated and the Committee decided to assemble on December 5, 2016, to finish the work. The discussion was as follows:

- Wayne Grignon is using Google classroom in entire building and teachers are responding. He has used faculty meetings to provide teachers with support.
- 1:1 should begin by dedicating hardware to one grade level and possibly one content area.
- Curriculum writing should support the integration of technology into all projects to begin assisting teachers with integrating technology into instructional delivery.
- Members believed there would be teachers willing to develop units integrating technology into the K-5 Maps.
- Embedded PD is beginning on a limited basis to see if teachers believe it is effective.
- Google support is available through Questar Model schools - Lynne will follow up with Michele.
- Chromebooks have an offline sync feature for students with no Wi-Fi.
- Wayne reported that the Principal of Shenendehowa reported \$3,000 in damages to Chromebooks during the first three months of school across three middle schools.
- IT indicated that any budget should consider 1 to 1 5% per year damage rate
- Keyboards are the number one source of damage.
- Investigation process for damage is necessary to determine if the damage was malicious or unintended.
- All repair and replacement processes are Imperfect systems.

- No recourse for repayment - similar to textbook damage.
- Ultimately we are going to want to use the Student Help Desk - for repairs as many other districts have begun this process successfully.
- Teachers need to be acclimated to the hardware and how to integrate into instruction.
- Get Chromebooks into the teachers' hands.
- Online homework is the best first step.
- Development of curriculum should consider ISTE standards along with expectations.
- There has been a heavy focus on Chromebook carts - we need to complete the 1:1 plan so we can begin planning for instructional delivery, student training and teacher preparation.
- Desktop purchasing cannot be totally abolished, but for student elementary needs, should be abolished, as of December 2016 to prepare for Chromebooks carts that are an anticipated spring purchase.