



**POSTING #4
(Anticipated)**

THE EAST GREENBUSH CENTRAL SCHOOL DISTRICT, NEW YORK
An Equal Opportunity/Affirmative Action Employer

- DATE OF POSTING:** August 10, 2017
- POSITION:** Food Service Helper
- HOURS:** 3.75 hours per day – 10 months per year
- LOCATION:** Donald P. Sutherland Elementary School
- SALARY:** \$13.81 per hour (Step 1) - \$16.53 per hour (Step 7)
Salary determined from the East Greenbush CSEA agreement
- CLOSING DATE:** August 23, 2017
- MINIMUM QUALIFICATIONS:** None is required but some experience as a helper in a restaurant, or hotel dining room, or in general domestic work is desirable.
- BRIEF DESCRIPTION OF DUTIES:** Assists in the preparation and service of food and in the cleaning of kitchen equipment; does related work as required; cleans dining rooms and dish closets; cleans, washes and otherwise prepares vegetables and fruit for cooking; assists in the preparation of salads and desserts; helps cooks in any phase of their duties; washes dishes, pots and pans by hand or machine; sweeps, mops and cleans kitchen; may act as cashier.
- APPLY:** All interested and qualified individuals wishing to become candidates for this position **MUST** submit a complete application packet that includes a cover letter; up-to-date resume; current district application and Rensselaer County Civil Service application (found on district website) by **August 23, 2017** to:
- Michele Bowman
Assistant Superintendent for Personnel and Professional Development
East Greenbush Central School District
29 Englewood Avenue
East Greenbush, NY 12061*

In accordance with SAVE Legislation fingerprint supported criminal background check is required for selected applicant.

Notice of Non-Discrimination Policy

The East Greenbush Central School District does not discriminate on the basis of race, color, national origin, sex, disability, age, or marital status, sexual orientation or any other characteristic protected by State or Federal law in any of its employment decisions; and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans With Disabilities Act of 1990, and NYS Human Rights Laws.