

## Green Meadow Elementary School

234 Schuurman Road, Castleton, NY 12033 Phone (518) 207-2640 • Fax (518) 479-7954 **Daniel G. Garab** *Principal* 

January 2018

Dear Parents and Guardians,

I'd like to wish all of our Green Meadow families a Happy New Year! After a stretch of bitter cold temperatures, it appears things will warm up this week – finally!

With winter upon us, I'd like to remind you that we try to go outside on a daily basis, unless it's raining or the temperature is extremely cold, as it has been recently. Please make sure your child comes to school dressed appropriately for outdoor winter play. All clothing items should be labeled with the child's name. Many hats, mittens, and gloves look alike! If you are missing something, please have your child check the lost and found area in the front hall near the gym.

I'd like to take this opportunity to remind you of our arrival and dismissal procedures. Please see below for important information.

## Morning Arrival

- There are no student drop offs permitted prior to 9:00 a.m. We do not have staff available to supervise children prior to the start of the school day. If you arrive at school prior to 9:00, please remain with your child in the vestibule until the morning bell rings.
- Parents dropping off their child after 9:00 a.m. should escort their child to the front door. <u>Please do not have students walk across the parking lot alone</u>. There is a significant amount of traffic.
- Do not drive behind the row of parked buses.
- Adults and students should use the crosswalk. Please do not walk in between the parked busses. It is difficult for the drivers to see you when exiting.
- If your child is being dropped off after 9:15 a.m., you must accompany your child to the reception vestibule window so they may be properly signed in.

## Afternoon Dismissal

- Parents picking up their child will need to report to the reception vestibule window where they will sign their child out.
- Students will not be called for pick up until 3:25, as to not interfere with our instructional day.
- Do not block entrance or exit routes with your vehicle. Our buses are large and need room to maneuver.
- Do not park on the lawn or in other designated "No Parking" areas.

Lastly, we would like to remind you that during an emergency dismissal, students must be transported via school bus to the emergency location indicated on the student verification form. It is critical that all information, including emergency dismissal location, phone number(s) and email addresses are up to date. Please contact Mrs. Nolette in the main office if changes are necessary.

The EGCSD Transportation Department will be hosting its annual Winterfest from January 12<sup>th</sup> -14<sup>th</sup>. There are many fun filled events planned for the entire community. Additional information has been sent home with students and will be posted on the school district website. This event has been a success for years!

Best wishes for a Healthy and Happy 2018!

Sincerely,

Daniel G. Garab

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Principal

<u>Upcoming Events</u>	
1/9 1/10 1/12-1/14 1/15 1/24 1/26	PTO Meeting, 7:00 BOE Meeting, 7:00 @ Central Admin. Winterfest Activities No School – Martin Luther King Day BOE Meeting, 7:00 @ Central Admin. Half-Day Professional Development