

## HOW TO APPLY

Interested candidates are encouraged to submit an application with the following documents:

- Cover letter
- Resume
- Copies of NYS certification
- Official academic transcripts
- Minimum of 3 letters of reference
- Completed essay questions



Completed applications, accepted until 4:00 p.m. on Tuesday, September 5, 2017, should be sent to:

### **Michele C. Bowman**

*Assistant Superintendent for Personnel & Professional Development*

East Greenbush Central School District

29 Englewood Avenue, East Greenbush, NY 12061

Phone: 518-207-2526 • Fax: 518-477-4833

### **ABOUT THE DISTRICT**

East Greenbush Central School District is a high-achieving public school district in the Capital Region, located five miles from Albany, N.Y. The District serves approximately 4,000 students in seven schools – one high school, one middle school and five neighborhood elementary schools.



*The East Greenbush Central School District does not discriminate on the basis of race, color, national origin, sex, disability, age, or marital status, sexual orientation or any other characteristic protected by State or Federal law in any of its employment decisions; and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans With Disabilities Act of 1990, and NYS Human Rights Laws.*

## ANNOUNCEMENT OF VACANCY

# PRINCIPAL of COLUMBIA HIGH SCHOOL



East Greenbush Central School District is seeking a dynamic educational leader to be the new principal of Columbia High School, which serves approximately 1,300 students in grades 9-12.



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29 Englewood Avenue  
East Greenbush, NY 12061  
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[www.egcsd.org/employment](http://www.egcsd.org/employment)

## SEEKING CANDIDATES WITH THE FOLLOWING QUALIFICATIONS

1. Valid New York State Certification: SBA/SBL or SDA/SDL
2. Experience as a teacher and 3-5 years as an administrator
3. Demonstrated record of instructional leadership
4. Ability to facilitate a progressive educational vision
5. A leader who collaborates and builds consensus with staff, students and parents
6. Interest in collaborating with local business and community to enhance educational outcomes for all students
7. Commitment to a strong administrative team is required
8. Demonstrated experience in understanding data and using it to drive instruction and student achievement
9. Challenges others to achieve goals in a dynamic and supportive learning environment
10. Student-centered and people-oriented; a visible, personable and approachable member of our school community
11. Inspires excellence in students, staff and the community
12. An excellent communicator with good listening skills, who is willing to receive all feedback constructively and with respect
13. An educator whose leadership is based on trust, integrity and honesty

**START DATE:** November 1, 2017

**WORK YEAR:** 12-month position

**SALARY:** Based on experience & East Greenbush Administrator's Association contract



## ABOUT COLUMBIA HIGH SCHOOL

Columbia High School serves approximately 1,300 students in grades 9-12. Our students consistently meet and surpass New York State's Standards on the way to graduation, college and successful careers.

Columbia offers a vibrant academic curriculum taught by dedicated staff members in a community-driven atmosphere. In 2017, Columbia was ranked #8 in the Capital Region's high school rankings by the *Albany Business Review*.

In addition to strong academics, Columbia offers students a wide array of activities including after school clubs, an extensive art, music, and theater program, and interscholastic athletics.

- 8th ranked high school in the Capital Region (Albany Business Review)
- 92% graduation rate
- Ranked in top 10% of all high schools in the United States in 2016 (U.S. News & World Report)

