

Technology Committee Meeting

September 11, 2017 – 5:30 pm CHS Library Classroom

Meeting Minutes

Goals for the meeting:

Introduce all members of the committee. Review meeting structure, and collaborative function. Review revised Technology Plan and timeline. Update SSIP status.

Agenda Item	Essential Questions/Topic	Time	Materials	Notes
Introductions	Please describe your role in the district, your involvement with the Tech Committee, and how you normally report back out to staff.	15 min	None	PLEASE BE ADVISED THE NEXT MEETING HAS BEEN MOVED TO: CENTER OF GRAVITY 30 THIRD STREET TROY, NY 12180 518-244-3544
Review Meeting Structure	How is this meeting different than what we have done in the past?	15 min	Chrome books	<p>Mr. Goodwin described the organization of a typical Technology Committee meeting going forward. The first part of the meeting would include group discussion and evaluation of teacher and principal proposals for classroom technology. The Technology Committee will be an Advisory committee and all final decisions on purchase are with the Superintendent and/or his designee.</p> <p>The second part of the meeting will be to discuss technology issues, proposed solutions, update statuses of projects, timelines, vendor presentations, responsibility mapping, work related to the technology plan, and other conversations around technology.</p>

Review of Technology Plan	What has changed since June?	30 minutes	None	<p>Tentative Timeline 9/8 -Comments due 9/11 -Discussion 9/25 - Finalized Plan to Supt. 10/4 - BOE</p> <p>Mr. Goodwin reviewed highlights of the plan and fielded comments/suggestions from the committee. All input from committee members will be incorporated where possible. The plan will be on time to the Superintendent.</p> <p>K. Ingham sending the Library Digital Literacy/ISTE crosswalked standards and the group decided to replace the standards in their last with these.</p> <p>Mr. Goodwin is going to add more detail regarding our cyclical replacement program for chrome books.</p>
Review SSBA Technology Request Form	Which questions do you like or dislike? What did we miss?	10 min	Copy of Google Form	A lively discussion followed the review of the form and the rubric. All suggestions will be incorporated where possible.
NEXT STEPS	What are the key follow up activities that need to happen before the next meeting or need to come back to the next meeting for further discussion?	5 Min		
Communication	Around the Table	5 min		

Technology Committee 2017-2018 Meeting Schedule

All Meetings 5:30-7:00pm (Mondays)
Two Locations: CHS Library/Genet Elementary Conference Room

September 11 - CHS Library Classroom , comments on Tech Plan due by 9/8 (email)

February 5 - CHS, Tech Requests due by Feb 1st

October 16 - NOW AT CENTER OF GRAVITY 30 Third Street Troy, NY 12180 518-244-3544

March 5 - Genet Conference Room, Tech Requests due by Feb 26th

November 6 - Genet Conference Room, Tech Requests due by Oct 30th

April 16 - CHS Library Classroom, Tech Requests due by April 9th

December 4 - CHS Library Classroom, Tech Requests due by Nov 27th

May 7 - CHS Library Classroom, Tech Requests due by April 30th

January 8 - CHS Library Classroom, Tech Requests due by Jan 2nd

June 4 - Genet Conference Room, Tech Requests due by May 28th