PAY THE CHROMEBOOK MAINTENANCE FEE ON MYSCHOOLBUCKS.COM

Step 1 – LOGGING IN TO THE SYSTEM Go to www.myschoolbucks.com If you have an account already, just log in. If you do not have an account, click *Sign Up Today* and follow the screens to add your account.
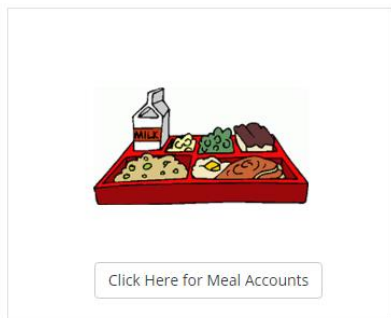

Step 2 - **ADD YOUR STUDENT IF YOU NEED TO** - If your child is not in the system as a student, you must add him or her. Scroll down to the bottom and click on *My Students*. Click *Add Student* if you need to and follow the prompts.

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Step 3 – ACCESS THE SCHOOL STORE - Scroll down to reveal the two menu buttons. Click the one on the right for the *School Store.*
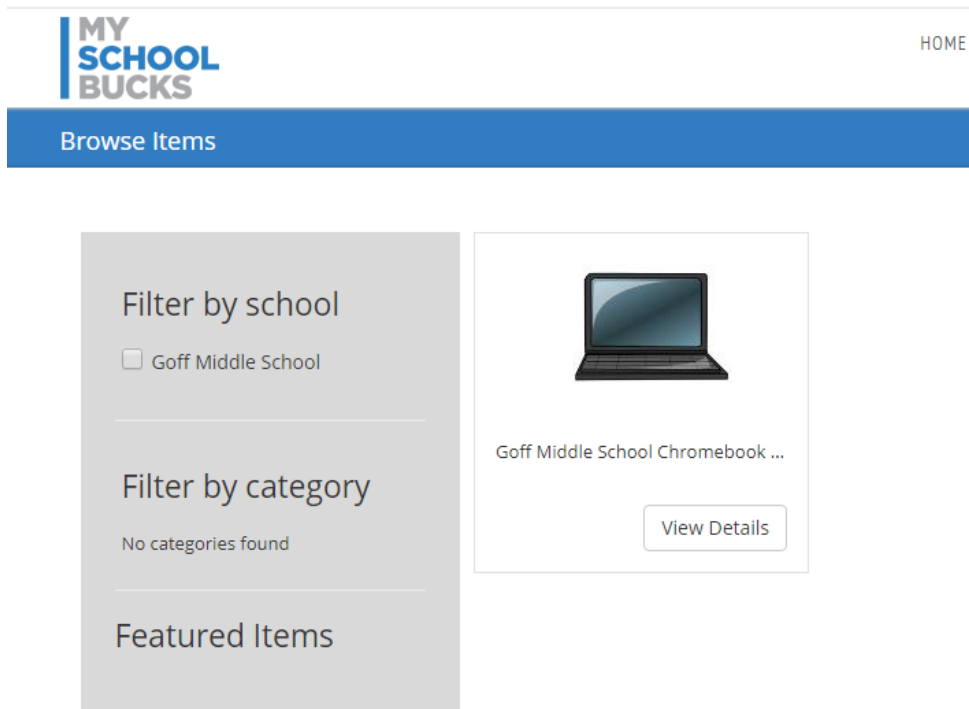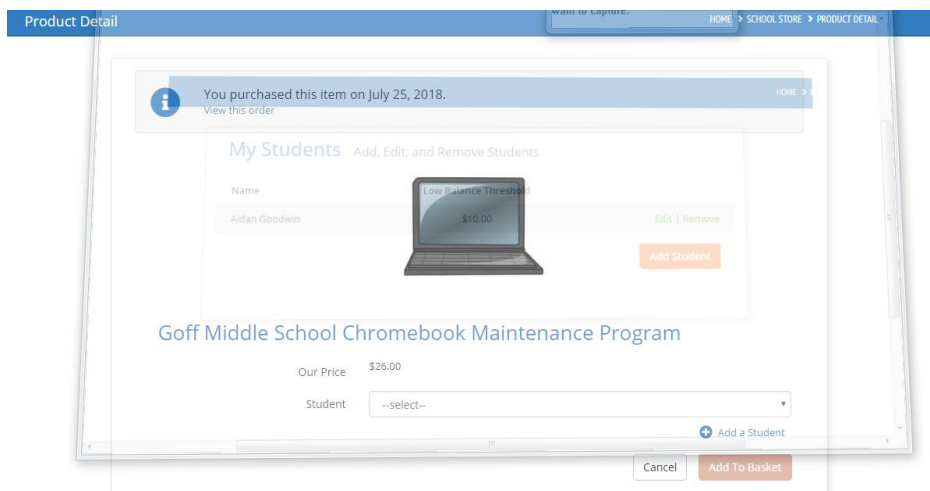

Step 4 - When the School Store banner comes up, click on *Browse All Items*.

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Step 5 – PAY THE CHROMEBOOK MAINTENANCE FEE - Click to see the details of the school that your student attends, and the *Chromebook Maintenance Fee* screen.

STEP 6 – PAY THE CHROMEBOOK MAINTENANCE FEE – Follow the screens to enter your payment.