

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
<http://www.p12.nysed.gov/mgt/serv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2019-20 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Form Due - April 29, 2019

Form Preparer Name:
Preparer's Telephone Number:

LAWRENCE EDSON JR
518-207-2535

Shaded Fields Will Calculate

	Budgeted 2018-19 (A)	Proposed Budget 2019-20 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	94,266,392	95,925,684	1.76 %
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	55,461,790	57,511,067	
B. Tax Levy to Support Library Debt, if Applicable			
C. Tax Levy for Non-Excludable Propositions, if Applicable ²			
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable			
E. Total Proposed School Year Tax Levy (A+B+C-D)	55,461,790	57,511,067	3.69 %
F. Permissible Exclusions to the School Tax Levy Limit	2,475,436	3,373,903	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	53,150,583	54,770,831	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	52,986,354	54,137,164	
I. Difference: (G-H); (negative value requires 60.0% voter approval) ²	164,229	633,667	
Public School Enrollment	4,083	4,093	0.24 %
Consumer Price Index			2.44 %

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2019-20, includes any carryover from 2018-19 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

Actual 2018-19 (D) Estimated 2019-20 (E)

Adjusted Restricted Fund Balance
Assigned Appropriated Fund Balance
Adjusted Unrestricted Fund Balance
Adjusted Unrestricted Fund Balance as a
Percent of the Total Budget

11,567,365	12,007,889
6,829,322	6,829,322
3,041,077	3,200,000
3.23	3.34
%	%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/19 Actual Balance	6/30/19 Estimated Ending Balance	Intended Use of the Reserve in the 2019-20 School Year (Limit 200 Characters)**
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Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital	CAPITAL PROJECTS	For the cost of any object or purpose for which bonds may be issued.	79,689	830,296	Payment for 8 buses in the event that Proposition #2 on May 21, 2019 passes
Repair		For the cost of repairs to capital improvements or equipment.			
Workers Compensation	WORKERS COMPENSATION	For self-insured Workers Compensation and benefits.	700,000	700,000	Payment of Workers' Compensation benefits and administration if the General Fund allocation is insufficient
Unemployment Insurance	UNEMPLOYMENT	For reimbursement to the State Unemployment Insurance Fund.	232,000	224,000	Payment of unemployment insurance claims to the State Fund up to the \$8,000 authorized in the budget
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.			
Insurance		For liability, casualty, and other types of uninsured losses.			
Property Loss + (add)		To cover property loss.			
Liability		To cover incurred liability claims.			
Tax Certiorari	TAX CERTIORARI	For tax certiorari settlements.	807,198	1,407,198	Payment of judgments and claims from tax certiorari proceedings

Reserve for Insurance Recoveries	For unexpended proceeds of insurance recoveries at fiscal year end.	<input type="text"/>	<input type="text"/>
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Employee Benefit Accrued Liability	EMP BENEFITS AND ACCRUED LIABILITIES	For accrued 'employee benefits' due to employees upon termination of service.	3,441,853	3,441,853	No use planned in 2019-2020
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Retirement Contribution	RETIREMENT CONTRIBUTIONS	For employer retirement contributions to the State and Local Employees' Retirement System.	5,404,542	5,404,542	Payment of retirement contributions to ERS in amount of \$830,890 in accordance with budget
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Reserve for Uncollected Taxes	For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.	<input type="text"/>	<input type="text"/>
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Single Other Reserve + (add)	<input type="text"/>	<input type="text"/>
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*** NYSED Reserve Guidance:**
http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf

OSC Reserve Guidance:
<http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2019-20. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save	Reset	Save & Ready
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