

## ***East Greenbush Central School District***

### **ADMINISTRATION CENTER**

29 Englewood Avenue, East Greenbush, New York 12061

Phone (518) 207-2500 Ext. 2528, Fax (518) 477-4833

James McHugh

Assistant Superintendent for Curriculum and Instruction

June 3, 2019

Dear Parents and Guardians,

Our first year implementing the Lighthouse 1:1 Chromebook Program in East Greenbush Central School District is drawing to a close. It has been a tremendously successful year and we are very encouraged by how well the students and families have acclimated to using the chromebooks and taking care of them. I am writing today to communicate the plan for closing out the 2018-2019 (Year 1) of this program.

### ***Columbia High School Students***

Students currently in grades 9 through grade 11 will have the option to keep their chromebooks at home over the summer. Please be advised that the district will be deactivating the devices at the end of the school year, so they will not be available for use until September. Keeping the device at home is encouraged. This will ease the process of obtaining the chromebook again. As our Year 1 experience has taught us, distributing the devices over summer was no small undertaking and very time consuming for everyone. Students will be using the same device they have now next year.

Students in currently in Grade 12 must return the chromebook issued to them during the week of June 10th. Returns may be made on their way to Physical Education. A table will be located in the West Lobby during that week. You must have the charging cord and the device. If you would like to return the cover, make sure it is clean and not worn in appearance, we may be able to use it for spares. Otherwise, feel free to keep the chromebook cover. Grade 12 students who do not return their chromebook or cord will be invoiced by the district for the device.

### ***Howard L. Goff Middle School Students***

Students currently in grades 6 and 7 must return their device during the week of June 10. The devices will be stored in the school over the summer and ready for use in September. Returns may be made on their way to Physical Education in the Main Lobby during that week. A table will be located in the Main Lobby for the devices to be collected. You must have the charging cord and the device. We will not be collecting the covers. Students are expected to use the same cover next year, as they have a 3 year life expectancy. Current Grade 6 and 7 students who do not return their chromebook or cord will be invoiced by the district for the device.

Students currently in the 8th grade and rising to the 9th grade at Columbia High School are expected to keep their chromebooks over the summer and return to school in September with the same device and cover. Leave the charging cords at home, as per normal.

### ***Rising Grade 6 Students - Chromebook Maintenance Program***

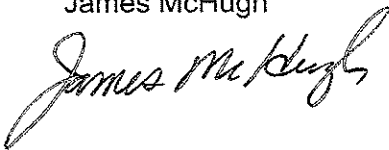
Students currently in the 5th grade and rising to the 6th grade at Howard L. Goff Middle School will be issued new chromebooks, a cord, and a cover at the beginning of the school year.

As we anticipate parent and student questions regarding the liability for potential damage to these devices, an optional enrollment in a Chromebook Maintenance Program will be available as well. A more detailed explanation of Chromebook Maintenance Program and how to sign up for it will come to you under separate cover.

### ***Chromebook 1:1 Program, Next Year Plans***

The district will continue this program for the 2019-2020 academic year for grades 3 through 12. Students in grades 3-5 will continue to make use of their own dedicated chromebook computer (supplied by the school district), in their classrooms. The devices will stay at school and be ready every day for student use. Students in grades 6-12 will be permitted to take their chromebook home and are required to bring it in each day. This will give our students unprecedented access to web-based resources, 21st century content, and socially-based learning techniques. In short, students will be afforded the use of a very valuable tool for learning. Chromebook devices will be distributed during the first 10 days of school in September.

Sincerely,  
James McHugh

A handwritten signature in black ink that reads "James McHugh". The signature is written in a cursive, flowing style with a large initial "J" and "M".