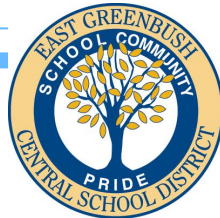

East Greenbush Central School District

— Teaching Assistant Certification —
Guide



Creating a TEACH Account

- Why do you need a TEACH account?
 - To apply for Level I Teaching Assistant certification
- Go to the Office of Teaching Initiatives Website to create your account
 - <http://www.highered.nysed.gov/tcert/>
- Click on TEACH online services
- Select “Create a NY.gov TEACH account”
 - Complete the necessary questions to create the account

Login to TEACH

TEACH is compatible with Google Chrome and Internet Explorer 11.

Forgot your Username or Password? [Click Here](#)

TEACH Help Links

**Create a
NY.gov TEACH
account**

If you do not have a NY.gov TEACH account, create one here

**Add TEACH to
a NY.gov
account**

If you have a NY.gov account with another State Agency, click here

**Employer,
Administrator &
College Access**

Public School Districts,
Private School Administrators,
and New York
College/University access to
Ny.gov TEACH

Level I Teaching Assistant Certification

Mandatory Requirements

- Education - High School Diploma or GED
- Workshop - Child Abuse Identification
- Workshop - School Violence Intervention and Prevention
- Workshop - Dignity For All Students Act (DASA)
- Fingerprint Clearance
- New York State Teacher Certification Exam - ATAS

*Note: Some college coursework is necessary for Level II Teaching Assistant Certification

Education Requirement

You must submit documentation to the New York State Education Department

- High School Diploma, GED or HSE
 - You must hold at least a high school Diploma or high school equivalency diploma (GED). You may verify this requirement in one of the following ways: 1. copy of a high school diploma (must include identifying information written on diploma), 2. high school transcript - must be an official transcript received in a sealed school envelope with identifying information on the transcript, 3. Copy of GED diploma or copy of HSE diploma or transcript.

Child Abuse and School Violence Workshops

- Workshop - Child Abuse Identification
 - For detailed information go to: <http://www.highered.nysed.gov/tcert/certificate/ca.html>
- Workshop - School Violence Intervention and Prevention
 - For detailed information go to: <http://www.highered.nysed.gov/tcert/certificate/save.html>

Dignity for All Students Act (DASA) Workshop

- The training addresses harassment, bullying, and discrimination prevention and intervention in schools.
- DASA is a six (6) hour training
- To register for the DASA training please contact Regional Certification Officer, Denise Geyer, at Questar III BOCES
 - Contact information: dgeyer@questar.org or 518-477-8771

Assessment of Teaching Assistant Skills (ATAS) Exam

- The New York State Assessment of Teaching Assistant Skills test consists of multiple-choice questions
- Candidates for certification as a Level I, II, III or Pre-Professional teaching assistant must achieve a qualifying score on this test
- The test assesses the knowledge and skills of teaching assistant candidates in the areas of reading, writing, mathematics, and instructional support
- Preparation materials for the exam are available online
- For more information about how to register for the ATAS exam, go to <http://www.nystce.nesinc.com/>

Fingerprint Clearance

- All candidates must be cleared by the New York State Education Department through a fingerprint-supported criminal history background check
- Fee: \$101.75

Questions

- Please contact the Office of Human Resources at 518-207-2526 if you have questions regarding certification

