



## POSTING #28

### **THE EAST GREENBUSH CENTRAL SCHOOL DISTRICT, NEW YORK**

An Equal Opportunity/Affirmative Action Employer

**DATE OF POSTING:** June 24, 2020

**POSITION:** Registered Professional Nurse – District Wide

**HOURS:** 7 hours per day/10 month position

**SALARY:** \$24.58 per hour (Step 1) to \$33.84 per hour (Step 11)  
*Salary determined from the School-Related Personnel (SRP) agreement*

**CLOSING DATE:** July 8, 2020

**TYPICAL WORK ACTIVITIES:** Assists the School Physician in physical, visual, and auditory screening examinations of students and employees; administers first aid and emergency treatment to students and employees; prepares, maintains, and interprets health records to school authorities, teachers and parents on health and hygiene problems, such as reasons for absenteeism; assists at school immunization clinics; arranges to transport sick or injured students or employees to hospital, home, doctor's or dentist's office in cases of emergency; inspects the school plant, playground, and cafeteria and reports on general safety and sanitary conditions; orders, inventories, and oversees the storage of first aid and related health supplies and equipment; assists physical education teachers with height and weight measurement of students; consults with attendance teachers, staff members, and school nurse-teachers concerning a variety of health factors related to non-attendance and communicable disease; prepares records and reports as required.

### **REQUIRED KNOWLEDGE, SKILLS,**

**AND ABILITIES:** Good knowledge of nursing principles and techniques and their relation to medical and surgical practices and skill in their application; working knowledge of materia-medica, dietetics, sanitation and personal hygiene; skill in the application of nursing techniques and practices; ability to understand and follow technical, oral and written instructions; ability to keep records and make reports; ability to get along with students, teachers parents and others; ability to carry out successfully the therapeutic measures prescribed; ability to plan and supervise the work of sub-professional and non-technical personnel; good observation; mental alertness; firmness; initiative, cheerfulness, patience; emotional stability; sympathetic attitude toward the sick, good moral character; good physical condition.

### **ACCEPTABLE EXPERIENCE AND**

**TRAINING:** Graduation from a school of nursing approved by the State Education Department from a course approved by such department as qualifying for Registered Professional Nurse.

### **SPECIAL REQUIREMENT FOR ACCEPTANCE**

**OF APPLICATIONS:** Eligibility for a license issued by the State of New York to practice as a Registered Professional Nurse. Possession of the license at the time of appointment.

**APPLY:** All interested and qualified individuals wishing to become candidates for this position must meet the minimum qualifications, and submit a complete application packet that includes a **cover letter, resume, East Greenbush Central School District application and Rensselaer County Civil Service application** (available on the district website [www.egcsd.org](http://www.egcsd.org)) by **July 8, 2020** to:

*Marissa Cannon  
Director of Human Resources  
East Greenbush Central School District  
29 Englewood Avenue  
East Greenbush, NY 12061*

In accordance with SAVE Legislation fingerprint supported criminal background check required for selected applicant.

#### Notice of Non-Discrimination Policy

The East Greenbush Central School District does not discriminate on the basis of race, color, national origin, sex, disability, age, or marital status, sexual orientation or any other characteristic protected by State or Federal law in any of its employment decisions; and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans With Disabilities Act of 1990, and NYS Human Rights Laws.

Administration Center, 29 Englewood Avenue, East Greenbush, New York 12061  
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