

East Greenbush Central School District  
29 Englewood Avenue  
East Greenbush, NY 12061  
Phone: 518-207-2500 Fax: 518-477-4833  
[russellka@egcsd.org](mailto:russellka@egcsd.org)  
Kathleen H. Russell  
Summer School Principal

Dear Parent/Guardian,

It is with great pleasure that I write this letter of introduction as the **Elevate Education Summer School Program K-8** principal in the East Greenbush Central School District. This is a new program within the district and I am honored to have the opportunity to lead a community with such rich traditions and commitment to educational excellence.

I have been a physical education teacher in the district for 19 years working with students at all levels K-12. I have dual master's degrees in education, one specializing in curriculum instruction and assessment and the second degree in educational leadership and education with New York State certification since 2011.

The goal of this new elevate summer school program is to help prepare students as they transition on to the next grade level in the fall. We will focus our efforts on addressing academic and wellness concerns that may have been created during the COVID-19 pandemic. I am excited and eager to work with you as a partner in education to ensure your child's success.

This letter is to finalize you and your child's commitment to the summer school program. It is essential that we have our finalized enrollment numbers so that we are able to staff our sections appropriately and allow our participating teachers enough preparation and time to share their assignments with students prior to the start of summer school on July 6, 2021.

The program will be running as follows:

- **Dates: July 6-July 30, 2021**
- Location: Columbia High School
- Grades K-5 Focus: ELA, Math and social emotional support services
- Grades 6-8 Focus: English, Math, Science, Social Studies and social emotional support services

- Transportation will only be provided on a hardship basis

It is our hope that students will complete all four weeks of the elevate education summer school program, but we will expect at least a minimum commitment of three weeks.

Two surveys were sent out to all district families with children in grades kindergarten through 8 based on interest of students wanting to attend the summer school program. This first one was sent out on April 27, 2021 and closed on May 3, 2021. The second survey was sent out on May 17, 2021 and closed on May 21, 2021.

If you would like your child(ren) to participate in the East Greenbush Central School District's summer school program, you must respond to this survey by **Wednesday, June 9th, 2021 at 4:00 p.m.**

This information is imperative for purposes of enrollment, appropriate staffing, set up of classrooms and number of classrooms needed..

As your principal, I will work hard to build strong relationships with parents, students and all staff. It is important to me that each student who commits to this program excels academically in a positive, safe, exciting and nurturing environment.

I look forward to meeting each of you this summer as we start this exciting new program!

If you have any questions or concerns, please email me at [russellka@egcsd.org](mailto:russellka@egcsd.org)

Sincerely,



Kathleen H. Russell

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