



**POSTING #5
(ANTICIPATED)**

THE EAST GREENBUSH CENTRAL SCHOOL DISTRICT, NEW YORK

An Equal Opportunity/Affirmative Action Employer

DATE OF POSTING: September 17, 2021
POSITION: Senior Custodian
SALARY: \$20.01 per hour (Step 5) - \$25.47 per hour (Step 7)
Salary determined from the CSEA agreement
ASSIGNMENT: Columbia High School
HOURS: 8 hours per day – 12-month position; 3:30PM – 12:00AM
CLOSING DATE: October 1, 2021

TYPICAL WORK ACTIVITIES: Ensures boilers are working properly by visually inspecting twice a night for any issues; review and monitor the HVAC system nightly for any issues by using the building management system; performs and supervises cleaning activities; assigns tasks to subordinates and gives instructions in the use of building cleaning supplies, materials and equipment; makes minor carpentry, plumbing, electrical, and other building repairs; cleans and supervises the cleaning of boilers and fires; inspects boiler system for defects and makes necessary repairs; varnishes desks and chairs and paints lavatories, fire escapes and doors; requisitions supplies as required; checks fire alarm system to insure proper operation in emergency; refills fire extinguishers; performs a variety of custodial activities as required.

REQUIRED KNOWLEDGE, SKILLS,

AND ABILITIES: Applicant must have good knowledge of building cleaning practices, supplies and equipment; good knowledge of operating low pressure boilers and auxiliary equipment; ability to plan and layout work; ability to supervise the work of others; dependability; industry; good physical condition.

ACCEPTABLE EXPERIENCE AND

TRAINING: Two (2) years of experience in building cleaning and maintenance work or two years of experience in any of the standard mechanical or construction trades or any equivalent combination of experience and training.

APPLY:

The successful candidate must take, pass, and be reachable on the “List of Eligibles” for the Rensselaer County Civil Service examination for Senior Custodian. All interested and qualified individuals wishing to become candidates for this position must meet the minimum qualifications, and submit a complete application packet that includes a **cover letter, resume, East Greenbush Central School District application and Rensselaer County Civil Service application** (available on the district website) by **October 1, 2021** to:

*Marissa Cannon
Director of Human Resources
East Greenbush Central School District
29 Englewood Avenue
East Greenbush, NY 12061*

In accordance with SAVE Legislation fingerprint supported criminal background check required for selected applicant.

Notice of Non-Discrimination Policy

The East Greenbush Central School District does not discriminate on the basis of race, color, national origin, sex, disability, age, or marital status, sexual orientation or any other characteristic protected by State or Federal law in any of its employment decisions; and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans With Disabilities Act of 1990, and NYS Human Rights Laws.

Administration Center, 29 Englewood Avenue, East Greenbush, New York 12061
Phone: (518) 207-2529 Fax: (518) 477-4833