

**EAST GREENBUSH CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 28, 2022
Central Administration Boardroom**

1. A. MEETING CALLED TO ORDER: Mr. Buono- 7:04 P.M.

B. ATTENDANCE

	Present	Absent	Arrival
Mr. Buono	X		
Ms. Curtin	X		
Mr. Dunn	X		
Ms. Kennedy	X		
Mr. Mann	X		
Ms. O'Brien	X		
Ms. Skumurski			7:22 P.M.
Ms. Steinbach	X		
Ms. Taylor		X	
Also Attending			
Mr. Simons	X		
Ms. Cannon	X		
Mr. Stiles	X		
Ms. Wager	X		

2. PLEDGE OF ALLEGIANCE

3. EX OFFICIO STUDENT COUNCIL COMMENTS AND PRESENTATIONS

A. Student Council Representatives: Emma Marchiony - President; Roan Butterfield -Vice President

Roan Butterfield discussed the upcoming Spirit Week and Pep Rally.

Emma Marchiony reported the homecoming dance will be held on Saturday, October 8, 2022, and Student Council has been busy planning all the decorations and making preparations for the Alice in Wonderland themed event.

4. MINUTES

A. Approval of Draft Minutes dated September 14, 2022

RESOLUTION TO APPROVE THE MINUTES OF THE BOARD OF EDUCATION MEETING OF SEPTEMBER 14, 2022.

Motion by Ms. O'Brien, Second by Ms. Kennedy

Resolved, upon the recommendation of the District Clerk, the Board of Education of the East Greenbush Central School District hereby approves the Minutes of the Board of Education Meeting of September 14, 2022.

Vote: Ayes- 5, Nays- 0, Abstentions- 2 (Curtin, Mann)

Motion carried

B. Approval of Draft Minutes dated September 20, 2022

RESOLUTION TO APPROVE THE MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING OF SEPTEMBER 20, 2022.

Motion by Mr. Dunn, Second by Mr. Mann

Resolved, upon the recommendation of the District Clerk, the Board of Education of the East Greenbush Central School District hereby approves the Minutes of the Special Board of Education Meeting of September 20, 2022.

Vote: Ayes- 5, Nays- 0, Abstentions- 2 (Steinbach, Curtin)

Motion carried

5. BOARD FORUM #1 - 7:15-7:25

None at this time.

6. PUBLIC FORUM #1 - 7:25-7:35

None at this time

7. REPORTS AND PRESENTATIONS - SUPERINTENDENT OF SCHOOLS - 7:35-7:50

A. New York State School Board Association-Board Recognition

Mr. Simons congratulated Mr. Dunn, and presented him with a plaque from the New York State School Boards Association honoring him for a Level 4 Board Lifetime Achievement Award. Mr. Dunn received this award for pursuing leadership and professional development opportunities.

Mr. Simons and Mr. Buono thanked Mr. Dunn for his service.

Mr. Simons stated that former Board Member, Frank Yeboah was also recognized by NYSSBA for a Level 1 Board Achievement.

B. 2022 Five Year Music Program Review

Mr. Halliday, the Music Department chair, gave an overview of the last five years in the music department. He discussed some of their accomplishments:

- Implemented a district-wide evening band festival
- Continued to have a good representation of music students in Area All State, Suburban Council and All County Music festivals
- Increased enrollment in Orchestra program
- Updated grades 4-12 Choral program. Goff and Columbia students continuing to represent EGCSB in regional festivals.
- Updated General Music curriculum and added new programs and clubs to attract more students to join.

Mr. Halliday also discussed goals for the music program:

- Increase district-wide enrollment focusing on the transition years.
- Update orchestra curriculum and increase orchestra staff to allow for flex scheduling.
- Increase teaching and storage space throughout the district.
- Expand Digital Audio Workstation skills and accelerate the 8th grade guitar activities.
- Purchase ukuleles and expand the program into the elementary schools.
- Update the Choral Music Library to include a wide selection of Pops repertoire.
- Continue teaching Music Theory with the option of 3 college credits through SUNY SCCC.

8. DISCUSSION ITEMS - 7:50-8:00

A. Purchasing Associate Job Description

Ms. Cannon explained that the Account Clerk Typist position in the Business Office has been vacant for approximately one year. She stated that she, Ms. Wager, and Ms. Ridzi have met to put together a new job description that encompasses all present day responsibilities with the minimum qualifications needed. She stated that they would like to re-title the position with Civil Service, in the hopes of finding a qualified candidate.

Ms. Wager stated that the Business Office has been filling the gaps with help from Questar III, substitutes and help over the summer from the Extraclassroom Treasurer. She explained this is a key position that handles the purchasing requisitions for the entire District, and is very much needed.

Mr. Buono said he felt analyzing positions to reflect the correct duties was important, and thought the approach would attract more candidates. He and the Board expressed their approval to move forward with the new title.

B. Policy Committee

Mr. Simons reported that he would like to work with Central Administrators and the Board to create a regular schedule of policy review. He explained he has reached out to the New York State School Boards Association and requested a meeting to better understand the flow of the policies, such as when they come and what's behind the policy recommendation. He said then he would like to convene the policy committee to discuss the policies.

Mr. Dunn said he was supportive of monitoring the policies.

Ms. Steinbach asked if the committee will review older, long standing policies.

Mr. Simons said there are three things the committee can do; update a policy, rescind a policy, if no longer required or relevant, or adopt a new policy.

9. REGULAR BUSINESS - 8:00-8:10

A. Approval of Programs for Resident Children with Disabilities

RESOLUTION TO APPROVE THE PROGRAMS FOR RESIDENT CHILDREN WITH DISABILITIES

Motion by Ms. Curtin, Second by Mr. Dunn

Resolved, upon the recommendation of the Superintendent, the Board of Education of the East Greenbush Central School District hereby approves the Programs for Resident Children with Disabilities.

Vote: Ayes- 8, Nays- 0

Motion carried

B. 2022-2023 Board of Education Meeting Schedule With Revised Locations

RESOLUTION TO APPROVE THE REVISED 2022-2023 BOARD OF EDUCATION MEETING SCHEDULE

Motion by Ms. O'Brien, Second by Ms. Steinbach

Resolved, upon the recommendation of the Superintendent, the Board of Education of the East Greenbush Central School District hereby approves the revised 2022-2023 Board of Education Meeting Schedule.

Votes: Ayes- 8, Nays- 0

Motion carried

C. Change Order-Phase 3-Murnane Building Contractors

Ms. Wager explained this change order is for the abatement of vermiculite that was discovered in the boiler and mechanical room at Columbia High School.

RESOLUTION TO APPROVE CHANGE ORDER - PHASE 3 CONSTRUCTION PROJECT.

Motion by Ms. Skumurski, Second by Ms. Kennedy

Resolved, the Board of Education of the East Greenbush Central School District hereby approves the Change Order - Phase 3 Construction Project.

Vote: Ayes- 8, Nays- 0

Motion carried

D. Change Order-Phase 2-Riverview Construction

Ms. Wager explained this change order is to remedy the sink holes at Red Mill due to leaking outdated drainage pipes. She explained the drainage pipes will be replaced.

RESOLUTION TO APPROVE CHANGE ORDER - PHASE 2 CONSTRUCTION PROJECT.

Motion by Ms. Curtin, Second by Mr. Dunn

Resolved, the Board of Education of the East Greenbush Central School District hereby approves the Change Order - Phase 2 Construction Project.

Vote: Ayes- 8, Nays- 0

Motion carried

E. Resolution Teacher Tenure

Ms. Cannon explained Jillian Campos Castaneda, Science teacher, has met the conditions of probation and is recommended for tenure approval.

RESOLUTION TO APPROVE THE RESOLUTION FOR TENURE

Motion by Ms. O'Brien, Second by Ms. Skumurski

Resolved, the Board of Education of the East Greenbush Central School District hereby approves the Resolution for Teacher Tenure.

Vote: Ayes- 8, Nays- 0

Motion carried

F. Resolution Teaching Assistant Tenure

Ms. Cannon explained Teaching Assistants Lisa DelPozzo, Mark Oliver, Catherine Zampier, have all met the conditions of probation and are recommended for tenure approval.

RESOLUTION TO APPROVE THE RESOLUTION FOR TENURE

Motion by Ms. Curtin, Second by Mr. Mann

Resolved, the Board of Education of the East Greenbush Central School District hereby approves the Resolution for Teaching Assistant Tenure.

Vote: Ayes- 8, Nays- 0

Motion carried

G. Memorandum of Agreement with CSEA

Mr. Simons explained that Senior Bus Drivers, Carianne Rudolph and Jeffrey Smith have worked numerous hours to arrange new routes and inform drivers, and the District would like to compensate them for all their extra work.

Mr. Buono thanked them both for all their hard work.

RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT WITH CSEA.

Motion by Mr. Dunn, Second by Ms. O'Brien

Resolved, the Board of Education of the East Greenbush Central School District hereby approves the Memorandum of Agreement with CSEA.

Vote: Ayes- 8, Nays- 0

Motion carried

10. COMMITTEE REPORTS - 8:10

A. Marissa Cannon, Director of Human Resources - Staffing Update

Ms. Cannon reported on the hiring and recruiting efforts of the open positions throughout the District.

B. Linda Wager, Director of Business and Finance - Composting/Cafeteria Shared Table

Ms. Wager gave an update on the Composting program and reported that a representative from FoodScraps 360 will meet with the high school and middle school club advisors and students later in the week to discuss their involvement. She reported that the composting bins have been delivered, and the monitors are helping the students identify what items can be placed in the bins.

Ms. Wager reported the share tables are up and running at Goff, Green Meadow, DPS and Columbia High Schools. The monitors are helping with this, as well, announcing what things are allowed to be shared. Ms. Wager stated they are starting with packaged items, and there is also a donation bin for fruit, and once the bin is filled, the fruit is washed, and then put out to share.

Mr. Simons thanked Ms. Skumurski for the sharing table idea.

Ms. Skumurski thanked everyone for putting the program together.

Ms. Wager stated that the new food service manager, Colleen Wise has taken the lead on the project.

C. Roy Stiles, Asst. Superintendent for Curriculum and Instruction

Mr. Stiles presented the minutes of the last two Committee on Curriculum Studies meetings. He said the committee discussed inviting the two new Special Education content coordinators to join the committee. He said the committee reviewed the meeting schedule and have decided to have every other meeting moved back to in-person. Mr. Stiles reported that three program reviews are expected to be presented to the Board this year; Athletics, Career and Technical, and Language, other than English. He also reported the committee will be discussing the summer curriculum writing projects at an October meeting.

Ms. Steinbach asked about *Secret Stories*, a phonics based elementary curriculum, and asked why it would be coming out of Mr. Stiles office.

Mr. Stiles explained that the interest in that curriculum has increased, and if the committee decides to bring it district-wide, the funding would come from Assistant Superintendent's budget.

D. Jeffrey Simons, Superintendent - BRAC Meeting & Preliminary Information Building Condition Survey

Mr. Simons gave some highlights of the BRAC/ Long Range Facilities Planning Committee. He said a representative from the Spinney Group gave an overview of proposed development in Schodack, but fully within the East Greenbush School District. He said it would have eight single family homes and approximately 200 apartments. The Superintendent said the committee discussed the impact on enrollment, and said the District will continue to have conversations with the town to see if the development receives the approvals to proceed.

Mr. Simons said the committee also received a preview of the Building Condition Survey. He said the District is required to have the completed survey available to the State by December. The Superintendent stated some of the items discussed were the elementary playgrounds, HVAC systems, pavement and drainage needs, and a secondary access road for Columbia High School.

Ms. Kennedy added that they also discussed upgrading the athletic fields at the middle school.

Ms. Skumurski asked if the District could prioritize the middle school fields. She said they have given a lot to the high school and would like to do something to benefit the modified teams.

Ms. O'Brien asked if the Genet track could also be a priority.

Mr. Simons reported he would like to bring a new capital project to the next budget vote.

Mr. Mann suggested the District start looking ahead to see where additional space is needed and start moving forward in considering additions to add space.

Mr. Simons suggested the District also work with the architects to re-imagine some of the existing spaces to make them more functional.

Mr. Dunn agreed with Ms. Skumurski about prioritizing projects at the middle school.

Mr. Mann also requested the sign at Columbia be replaced with a more modern sign.

Ms. Wager reminded the Board they will need to include the projected cost of the electric bus infrastructure to the Building condition survey.

11. TABLED MOTIONS

None at this time

12. OLD BUSINESS

Mr. Mann stated that he and Mr. Simons have both reached out by email to the County asking about the status of the Bus Stop-Arm Camera program. He said neither has received a reply. Mr. Mann asked if the District could draft a letter to the County for more information.

13. CONSENT AGENDA - 8:20

A. Financial Reports

2022-09-14 Claim Auditor Reports for Warrants -0017, 0026, 0027, 0028, 0029, 0030, V000, V025.pdf

2022-09-28 Extraclassroom Treasurer's Report-CHS- July 2022

2022-09-28 Extraclassroom Treasurer's Report-Goff- July 2022

2022-09-28 Extraclassroom Treasurer's Report-CHS- August 2022

2022-09-28 Extraclassroom Treasurer's Report-Goff- August 2022

B. Instructional/Instructional Support Personnel Memo

A. DISCONTINUANCE

1. Resignation

- a. Trindade, Sarah - Teaching Assistant, part time Howard L. Goff Middle School, effective 9/29/22
Hire Date: 9/15/22 Reason: to accept full time teaching assistant position

B. APPOINTMENTS

1. Probationary Appointment - Teaching Assistant

- a. Trimmer, Jason - Teaching Assistant, Green Meadow Elementary School
(Replacing Zachary Kuhn, resignation)
Tenure Area: Teaching Assistant
Probationary Period: 9/29/22-9/28/26
Certification Status: NYS Teaching Assistant, Level I
Salary: Step 1 = \$20.75 per hour
Hours per day: 6.5

- b. Trindade, Sarah - Teaching Assistant, Howard L. Goff Middle School
(Replacing Nicole Izzo, resignation)
Tenure Area: Teaching Assistant
Probationary Period: 9/29/22-9/28/26
Certification Status: NYS Teaching Assistant, Level I
Salary: Step 1 = \$20.75 per hour
Hours per day: 6.5

2. 6th Period Assignment 2022-2023 School Year

- a. Kawczak, Christine - Teaching a 6th period of Math - Stipend \$5000.00
- b. Kelly, Kendra - Teaching a 6th period of Spanish - Stipend \$5000.00
- c. Koester, Nathaniel - Teaching a 6th period of Spanish - Stipend \$5000.00
- d. Wargula, Kate - Teaching a 6th period of Art - Stipend \$3,750 (prorated for three quarters)

C. OTHER

1. Voluntary Transfer of Assignment

- a. Scanni, Jayne - Teaching Assistant, Donald P. Sutherland to Genet Elementary, effective 9/19/22

C. Non-Instructional Support Personnel Memo

Discontinuance as listed:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Garrigan, Amy	Substitute Aide	9/6/22	Per employee's request
Hempstead, Patrick	Substitute Custodial Worker	9/19/22	Per employee's request
McConky, Michelle	Typist	10/15/22	Resignation

Substitute employees as listed:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>
Binck, Patricia	Substitute Senior Typist	9/9/2022	Step 1 = \$18.99 per hour
Harris, Diane	Substitute Monitor	9/29/22	Step 1 = \$15.02 per hour

Leave of Absence:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Hennessy, Valerie	Monitor-Bell Top	10/31/22-11/4/22	Unpaid personal leave of absenc

D. Code of Conduct 2022-23

E. Disposal of District Property - Assets

F. Library Materials Recommended for Weeding-Columbia High School

G. APPR Lead Evaluator Certification

H. Approval of Consent Agenda

RESOLUTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Motion by Mr. Mann, Second by Ms. O'Brien

Resolved, the Board of Education of the East Greenbush Central School District hereby approves the Consent Agenda.

Vote: Ayes- 8, Nays- 0

Motion carried

14. ADDENDUM

None at this time.

15. NEW BUSINESS

Mr. Buono mentioned the November 5th, 2022 Questar III workshop to the Board members and asked them all to RSVP to Questar, or let Stephanie Reamer know if they would like to attend.

16. PUBLIC FORUM #2

None at this time.

17. BOARD FORUM #2

Mr. Mann thanked Mr. Coyle for returning to help the District in the PPS department.

Ms. Curtin thanked Mr. Halliday for the music department presentation. She said all her children were involved in music, and she is happy that the program continues to grow and attract more students.

Mr. Simons reported that the District has received three awards:

- Excellence in writing for a website story on the new clay target team
- Excellence in writing for a story about how elementary students have growth in reading and math
- Merit award in regards to a story about the new mental health clinics at Columbia and Goff

He thanked the Public information Officer, Mark Adam for all his hard work and congratulated him on the awards.

18. EXECUTIVE SESSION - 8:30

Motion by Mr. Mann, Second by Mr. Dunn to enter Executive Session for personnel and contractual matters.

Vote: Ayes- 8, Nays- 0

Motion carried

Time: 8:20 P.M.

Respectfully submitted,

Jeanne Pangburn
District Clerk

19. ADJOURNMENT

Motion by Ms. Curtin, Second by Mr. Mann to adjourn the meeting.

Vote: Ayes- 8, Nays- 0

Motion carried

Time: 10:01 P.M.

Respectfully submitted,

Cheryl Kennedy
Assistant District Clerk