



## POSTING #37

### THE EAST GREENBUSH CENTRAL SCHOOL DISTRICT, NEW YORK

An Equal Opportunity/Affirmative Action Employer

- DATE OF POSTING:** April 10, 2024
- POSITION:** Custodial Workers (2) – Operations and Maintenance Department
- SALARY:** \$18.61 per hour (Step 1) - \$23.34 per hour (Step 7)  
*Salary determined from the CSEA agreement*
- ASSIGNMENT:** Donald P. Sutherland Elementary School – 12pm-8:30pm  
Goff Middle School – 3pm-11:30pm
- HOURS:** 8 hours per day – 12 month position; Monday-Friday
- CLOSING DATE:** April 23, 2024
- MINIMUM QUALIFICATIONS:** None
- TYPICAL WORK ACTIVITIES:** Sweep and mop floors and stairs; dust desks, woodwork, furniture and other equipment; wash windows, walls, blackboards, sinks and other fixtures; polish furniture and metal furnishing; empty waste baskets, collect and dispose of rubbish; clear snow and ice from walks; may mow lawns, trim shrubs, rake leaves and perform a variety of other grounds keeping tasks as assigned; assist in the operation of an oil, gas or coal fired low-pressure heating system including firing and removing ashes; deliver packages and messages; place and remove traffic safety signs; arrange chairs, tables, and other equipment for special use of school building; repairs window shades, replace light bulbs, soap and towels; paint rooms and equipment and assist in making minor plumbing, carpentry and electrical repairs.
- REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Applicants should have working knowledge of building cleaning practices, supplies and equipment; ability to follow simple oral and written instructions; willingness to perform routine cleaning and other manual tasks; ability to get along well with others; thoroughness; dependability; physical condition commensurate with the demands of the position.
- APPLY:** All interested and qualified individuals wishing to become candidates for this position **MUST** submit a complete application packet that includes a cover letter, resume, East Greenbush Central School District application and Rensselaer County Civil Service application (available on the district website) by **April 23, 2024** to:
- Marissa Cannon  
Director of Human Resources  
East Greenbush Central School District  
29 Englewood Avenue  
East Greenbush, NY 12061*

In accordance with SAVE Legislation fingerprint supported criminal background check required for selected applicant.

#### Notice of Non-Discrimination Policy

The East Greenbush Central School District does not discriminate on the basis of race, color, national origin, sex, disability, age, or marital status, sexual orientation or any other characteristic protected by State or Federal law in any of its employment decisions; and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans With Disabilities Act of 1990, and NYS Human Rights Laws.

Administration Center, 29 Englewood Avenue, East Greenbush, New York 12061  
Phone: (518) 207-2529 Fax: (518) 477-4833