



**POSTING #19
(anticipated)**

THE EAST GREENBUSH CENTRAL SCHOOL DISTRICT, NEW YORK

An Equal Opportunity/Affirmative Action Employer

- DATE OF POSTING:** **November 27, 2024**
- POSITION:** Truck Driver (Motor Vehicle Operator)–Operations & Maintenance Dept.
- SALARY:** \$20.88 per hour (Step 1) - \$27.05 per hour (Step 7)
Salary determined from the CSEA agreement
- ASSIGNMENT:** District Wide – 7:30am-4pm
- HOURS:** 8 hours per day – 12 month position; Monday-Friday
- CLOSING DATE:** **December 10, 2024**
- MINIMUM QUALIFICATIONS:** One (1) year of experience in the operation of a motor vehicle. Must have a clean drivers' license.
- TYPICAL WORK ACTIVITIES:** Operates a light motor vehicle while transporting prepared food to outlying school buildings or to service participants; Serves prepared meals to schoolchildren; Operates light motor vehicle in order to pick-up and deliver messages, supplies and materials; Is responsible for the general safety and welfare of individuals being transported in vehicle; checks oil, tires, mileage and gasoline; May perform minor maintenance and repairs on vehicle; May load onto and unload from vehicle materials, supplies and prepared food; May be required to assess and report on condition of homebound service participants; May be required to perform routine clerical and filing duties; May be required to move desks, tables, chairs, cabinets and other large objects.
- REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Possession of an appropriate New York State motor vehicle operator's license at time of appointment and must maintain the license throughout the term of employment.
- APPLY:** All interested and qualified individuals wishing to become candidates for this position **MUST** submit a complete application packet that includes a cover letter, resume, East Greenbush Central School District application and Rensselaer County Civil Service application (available on the district website) by **December 10, 2024** to:

*Martin Mahar
Interim Director of Human Resources
East Greenbush Central School District
29 Englewood Avenue
East Greenbush, NY 12061*

In accordance with SAVE Legislation fingerprint supported criminal background check required for selected applicant.

Notice of Non-Discrimination Policy

The East Greenbush Central School District does not discriminate on the basis of race, color, national origin, sex, disability, age, or marital status, sexual orientation or any other characteristic protected by State or Federal law in any of its employment decisions; and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans With Disabilities Act of 1990, and NYS Human Rights Laws.

Administration Center, 29 Englewood Avenue, East Greenbush, New York 12061
Phone: (518) 207-2529 Fax: (518) 477-4833