



## POSTING #25

### THE EAST GREENBUSH CENTRAL SCHOOL DISTRICT, NEW YORK

An Equal Opportunity/Affirmative Action Employer

- DATE OF POSTING:** January 21, 2025
- POSITION:** Substitute Automotive Mechanics– Transportation Department
- SALARY:** Step 3 \$28.54 per hour  
*Salary determined from the East Greenbush CSEA agreement*
- CLOSING DATE:** Continuous Recruitment
- TYPICAL WORK ACTIVITIES:** Performs skilled operations in the repair and overhaul of gasoline and diesel motor equipment, including trucks, tractors and buses; repairs or replaces motor pumps, fuel pumps, generators, carburetors and shock absorbers; repairs ignition systems, transmissions, brake systems, clutches and front and rear axles; adjusts connecting rods and bearings; adjusts steering mechanisms and aligns wheels; makes minor welding repairs to automotive equipment; greases vehicles, changes oil and oil filters; tunes engines and sets the timing; attaches and removes snowplow blades and other auxiliary equipment; body work repair; may operate a school bus on an assigned route.
- REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Applicant must have thorough knowledge of standard automotive repair methods and of the terminology and tools of the trade; demonstrated ability to make difficult repairs to heavy automotive and other mechanical equipment; familiarity with welding techniques; ability to work from plans and specifications and to follow rough draft sketches and oral instructions; good motor and hand and eye coordination; manual dexterity; good physical condition.
- MINIMUM QUALIFICATIONS:** Two (2) years of experience as a skilled automotive repairman.
- SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:** Candidates need to be eligible for an appropriate New York State driver's license; possession of license at time of appointment and must maintain license throughout the term of employment. (Note: If position requires operation of a school bus, special licensing procedures apply and applicants must be certified by the school district as meeting the requirements promulgated by the New York State Commissioner of Education.)
- APPLY:** All interested and qualified individuals wishing to become candidates for this position must meet the minimum qualifications, and submit a complete application packet that includes a cover letter, resume, East Greenbush Central School District application, and Rensselaer County Civil Service application (available on the district website) to:

*Martin Mahar*  
*Interim Director of Human Resources*  
*East Greenbush Central School District*  
*29 Englewood Avenue*  
*East Greenbush, NY 12061*

In accordance with SAVE Legislation fingerprint supported criminal background check required for selected applicant.

The East Greenbush Central School District does not discriminate on the basis of race, color, national origin, sex, disability, age, or marital status, sexual orientation or any other characteristic protected by State or Federal law in any of its employment decisions; and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans With Disabilities Act of 1990, and NYS Human Rights Laws.

Administration Center, 29 Englewood Avenue, East Greenbush, New York 12061  
Phone: (518) 207-2529 Fax: (518) 477-4833