

**EAST GREENBUSH CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING- ORGANIZATIONAL MEETING  
WEDNESDAY, JULY 9, 2025  
Central Administration Boardroom**

**1. A. MEETING CALLED TO ORDER:** Superintendent Dr. Kurtis Kotes: 6:00 P.M.

**B. ATTENDANCE**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Arrival</b>
Mr. Buono	X		
Ms. Herron	X		
Mr. Marchiony	X		
Mr. Panasci	X		
Ms. Phillips	X		
Mr. Shane	X		
Mr. Temple	X		
Ms. Turner	X		
Ms. Van Orden	X		
<b>Ex-Officio Student Member</b>			
Ms. Holly Thorpe	X		
<b>Also Attending</b>			
Dr. Kotes	X		
Mr. Mahar	X		
Ms. Mulligan	X		

**2. PLEDGE OF ALLEGIANCE**

**3. OATH OF OFFICE ADMINISTERED TO NEW BOARD MEMBERS AND SUPERINTENDENT OF SCHOOLS**

A. Oath of Office - Superintendent of Schools

Ms. Pangburn, District Clerk, administered the oath of office to Dr. Kurtis Kotes, as Superintendent.

B. Oath of Office - Newly Elected Board Members

Ms. Pangburn also administered the oath of office to newly-elected Board members: Cyndi Herron, Robert Marchiony, Robert Panasci, and Robert Shane.

C. Review of Policy #2165 - School Board Member Code of Conduct

Dr. Kotes requested the Board members review policy #2165, School Board Member Code of Conduct. All Board members present signed the School Board Member Code of Conduct and returned the document to Ms. Pangburn.

D. Acceptable Use Agreement for Board of Education Members

Dr. Kotes requested the Board members review the Acceptable Use Agreement. All Board members present signed the Acceptable Use Agreement and returned the document to Ms. Pangburn.

E. Resolution to Approve Appointment of Ex Officio Student Member of the Board, and Alternate Ex Officio Student Member of the Board

**RESOLUTION TO APPROVE THE EX OFFICIO STUDENT MEMBER OF THE BOARD AND ALTERNATE EX OFFICIO STUDENT MEMBER OF THE BOARD.**

Motion by Mr. Buono , Second by Mr. Panasci

Resolved, the Board of Education of the East Greenbush Central School District hereby approves the Ex Officio Student Member of the Board and Alternate Ex Officio Student Member of the Board.

Vote: Ayes- 9, Nays- 0

Motion carried

Ms. Pangburn administered the oath of office to Holly Thorpe, Ex-Officio Student Member.

#### **4. NOMINATION AND ELECTION OF BOARD OFFICERS**

Dr. Kotes requested nominations be submitted for the Office of Board President.

Ms. Van Orden nominated Ms. Turner. No other nominations were made.

Motion by Mr. Shane, Second by Mr. Panasci to appoint Ms. Turner as Board President

Vote: Ayes- 9, Nays- 0

Motion carried

Ms. Pangburn administered the oath of office to Ms. Turner.

Ms. Turner requested nominations be submitted for the Office of Board Vice President.

Ms. Phillips nominated Ms. Van Orden. No other nominations were made.

Motion by Mr. Shane, Second by Ms. Phillips to appoint Ms. Van Orden as Board Vice President

Vote: Ayes- 9, Nays- 0

Motion carried

Ms. Pangburn administered the oath of office to Ms. Van Orden

Ms. Turner requested nominations be submitted for the Office of Assistant Board Clerk.

Ms. Turner nominated Mr. Buono. No other nominations were made.

Motion by Ms. Turner, Second by Ms. Herron to appoint Mr. Buono as Assistant Board Clerk

Vote: Ayes- 9, Nays- 0

Motion carried

Ms. Pangburn administered the oath of office to Mr. Buono.

Ms. Turner requested nominations be submitted for the Office of Deputy Treasurer.

Ms. Van Orden nominated Ms. Phillips. No other nominations were made.

Motion by Ms. Van Orden, Second by Mr. Buono to appoint Ms. Phillips as Deputy Treasurer

Vote: Ayes- 9, Nays- 0

Motion carried

Ms. Pangburn administered the oath of office to Ms. Phillips.

#### **5. APPOINTMENTS OF THE BOARD OF EDUCATION AND APPROVALS OF DISTRICT STIPENDS**

RESOLUTION TO APPROVE THE APPOINTMENTS OF THE BOARD OF EDUCATION AND APPROVALS OF DISTRICT STIPENDS.

Motion by Mr. Buono, Second by Ms. Van Orden

Resolved, the Board of Education of the East Greenbush Central School District hereby approves the following appointments and authorizes the related stipends and rates, as applicable and as presented.

Vote: Ayes- 9, Nays- 0

Motion carried

#### **6. APPOINTMENT OF IMPARTIAL HEARING OFFICERS FOR COMMITTEE ON SPECIAL EDUCATION**

Dr. Kotes explained that if a special education issue remains unresolved after a CSE (Committee on Special Education) meeting, parents or their representatives have the right to file for an impartial hearing with New York State. He said his process leads to the appointment of an impartial hearing officer whose role is to help resolve the dispute. New York State maintains a list of these officers, and they are assigned to cases sequentially based on their availability and willingness to accept the matter.

Mr. Temple commented that the process moves fairly quickly. He asked if the parent has the option to choose any officer from the list.

Dr. Kotes explained that the selection must be mutually agreed upon by both the parent and the school district.

A. Appointment of Impartial Hearing Officers for Committee on Special Education

RESOLUTION TO APPROVE THE APPOINTMENT OF IMPARTIAL HEARING OFFICERS FOR COMMITTEE ON SPECIAL EDUCATION FOR 2025-2026 AS PROVIDED BY THE NEW YORK STATE EDUCATION DEPARTMENT'S HEARING REPORTING SYSTEM.

Motion by Ms. Herron, Second by Mr. Panasci

Resolved, that the Board of Education of the East Greenbush Central School District hereby approves the appointment of impartial hearing officers for Committee on Special Education for 2025-2026 as provided by the New York State Education Department's Reporting System.

Vote: Ayes- 9, Nays- 0

Motion carried

#### **7. APPOINTMENT TO COMMITTEES ON SPECIAL EDUCATION**

RESOLUTION TO APPROVE THE APPOINTMENT TO COMMITTEES ON PRESCHOOL & SPECIAL EDUCATION FOR 2025-2026

Motion by Ms. Van Orden, Second by Ms. Phillips

Resolved, the Board of Education of the East Greenbush Central School District hereby authorizes and appoints the following individuals to the Committees on Preschool & Special Education for the 2025-2026 school

Vote: Ayes- 9, Nays- 0

Motion carried

## **8. APPOINTMENT OF ELECTION WORKERS FOR DISTRICT VOTES**

Mr. Buono thanked all the election workers for their assistance at the vote, and said their service is much appreciated by the District.  
RESOLUTION TO APPOINT ELECTION WORKERS FOR DISTRICT VOTES FOR 2025-2026

Motion by Ms. Phillips, Second by Mr. Buono

Resolved, that the Board of Education of the East Greenbush Central School District appoints the following individuals as election workers (poll workers and election inspectors) and alternates and establishes compensation rates for the 2025-2026 school year.

Vote: Ayes- 9, Nays- 0

Motion carried

## **9. DESIGNATIONS**

RESOLUTION TO APPROVE AND ACCEPT THE DESIGNATIONS FOR 2025-2026

Motion by Ms. Herron, Second by Ms. Van Orden

Resolved, the Board of Education of the East Greenbush Central School District hereby approves and accepts the designations for the 2025-2026 school year, as presented.

Vote: Ayes- 9, Nays- 0

Motion carried

## **10. CHIEF EMERGENCY OFFICER**

RESOLUTION TO APPOINT DR. KURTIS KOTES AS EAST GREENBUSH CENTRAL SCHOOL DISTRICT CHIEF EMERGENCY OFFICER FOR THE 2025-2026 SCHOOL YEAR.

Motion by Ms. Phillips, Second by Mr. Temple

Resolved, the Board of Education of the East Greenbush Central School District hereby approves Dr. Kurtis Kotes as East Greenbush Central School District Chief Emergency Officer for the 2025-2026 school year.

Vote: Ayes- 9, Nays- 0

Motion carried

## **11. AUTHORIZATIONS**

Mr. Buono asked the administration to provide some data in the future to ensure the District's rates are competitive.

Dr. Kotes said he and Ms. Mulligan are reviewing and are going to not only look regionally, but a little outside the area to ensure they get a comprehensive understanding of current payment structures.

RESOLUTION TO APPROVE AND ACCEPT THE AUTHORIZATIONS FOR 2025-2026

Motion by Ms. Herron, Second by Mr. Buono

Resolved, the Board of Education of the East Greenbush Central School District hereby approves and accepts the authorizations for the 2025-2026 school year, as presented.

Vote: Ayes- 9, Nays- 0

Motion carried

## **12. POLICY MANUAL ADOPTION AND REVIEW**

A. Re-Adoption of Policy Manual

RESOLUTION TO RE-ADOPT THE DISTRICT POLICY MANUAL FOR THE 2025-2026 SCHOOL YEAR

Motion by Mr. Panasci, Second by Ms. Van Orden

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and re-adopts the District Policy Manual developed in conjunction with the New York State School Boards Association (NYSSBA) and the school attorney for the 2025-2026 school year and new and revised policies during the year in accordance with Policy #2410, Policy Development, Adoption, Implementation, and Review.

Vote: Ayes- 9, Nays- 0

Motion carried

B. Review of District Policies on Investments, Purchasing and Parental Involvement

RESOLUTION TO ADOPT THE DISTRICT POLICIES ON INVESTMENTS, PURCHASING AND PARENTAL INVOLVEMENT FOR THE 2025-2026 SCHOOL YEAR

Motion by Mr. Panasci, Second by Ms. Van Orden

Resolved, that the Board of Education of the East Greenbush Central School District adopts the following policies requiring Board of Education review for the 2025-2026 school year with changes as presented (none).

Vote: Ayes- 9, Nays- 0

Motion carried

## **13. MEDICAID COMPLIANCE PROGRAM**

Mr. Temple said with current budget limitations he thinks the District should explore every opportunity for federal funding. He said if the District can claim reimbursement for the time the staff spends for educational components, it is definitely something the District should look into.

Dr. Kotes explained they would need to identify the eligible student population and the specific services they receive that are reimbursable. The Superintendent also explained there is a detailed sign-off process involving many District employees to secure that reimbursement, but stated that trying to claim any additional funding and revenues is always worth exploring.

Mr. Temple wondered if any reimbursements could potentially offset some FTE positions.

**RESOLUTION TO ADOPT THE MEDICAID COMPLIANCE PROGRAM-2025 EDITION FOR THE 2025-2026 SCHOOL YEAR**

Motion by Mr. Panasci, Second by Mr. Temple

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and adopts the Medicaid Compliance Program-2025 Edition in accordance with Board of Education Policy #6685, Medicaid Compliance.

Vote: Ayes- 9, Nays- 0

Motion carried

**14. PROCEDURES FOR POST-ISSUANCE COMPLIANCE WITH FEDERAL TAX LAW**

**RESOLUTION TO ADOPT THE PROCEDURES FOR POST-ISSUANCE COMPLIANCE WITH FEDERAL TAX LAW**

Motion by Mr. Buono, Second by Mr. Panasci

Resolved, that the Board of Education of the East Greenbush Central School District authorizes and adopts Procedures for Post-Issuance Compliance with Federal Tax Law.

Vote: Ayes- 9, Nays- 0

Motion carried

**15. INTERSCHOLASTIC ATHLETIC RATES**

**RESOLUTION TO ADOPT THE INTERSCHOLASTIC ATHLETIC RATES FOR THE 2025-2026 SCHOOL YEAR**

Motion by Ms. Herron, Second by Ms. Phillips

Resolved, the Board of Education of the East Greenbush Central School District hereby accepts and approves the 2025-2026 Interscholastic Athletic Rates.

Vote: Ayes- 9, Nays- 0

Motion carried

**16. ADJOURNMENT**

Motion by Mr. Buono, Second by Mr. Panasci to Adjourn the Organizational Meeting

Vote: Ayes- 9, Nays- 0

Motion carried

Time: 6:19 P.M.

Respectfully submitted,

Jeanne Pangburn  
District Clerk