



2026-2027

REQUEST FOR TRANSPORTATION TO DAYCARE/ALTERNATE LOCATION

D. JACK HEDDEN-RAYMOND H. WERKING SR TRANSPORTATION CENTER

112 Hays Road · East Greenbush, NY 12061
Phone (518) 477-9288 · Fax (518) 477-7647

Office Use Only	
Rec'd Date	
SID	

Use this for if your student(s) require transportation to an address other than their primary residence. Transportation is available to childcare providers based on the following guidelines:

- Transportation is available to NYS licensed childcare providers and relative caregiver's homes *within* the East Greenbush Central School District.
- **Grades K-5** If the provider is not a NYS licensed childcare provider, transportation will only be provided to locations *within the attendance zone of your child's school. This also applies to joint custody.* All students have one primary residence, the other is an alternate location. Transportation is available to the alternate address *within* the attendance zone of your child's school. For a detailed map of the district's attendance zones please go to www.egcsd.org/district-map.
- Transportation to daycare/alternate location requests are due by April 1, 2026. The district recognizes that occasions arise when your childcare arrangements cannot be made by April 1st. Requests and changes made after April 1st may experience a delay in processing.
- Changes to childcare locations may be made before August 1st and after September 21, 2026. Unfortunately change requests cannot be processed between August 1 and September 21. To request a change, please submit a new Request for Transportation to Daycare/Alternate Location form.

For more information, please refer to [East Greenbush CSD policy 8413.2, Transportation to Childcare Locations](#).

Initial Request for 2026-2027

Request to update previous application

STUDENT INFORMATION

Student Name	Date of Birth	School	Grade

Primary Physical Address (No PO Box) :

Full Name of Parent/Guardian	Resides with Student	Relationship to Student	Telephone	Email
	<input type="checkbox"/>			
	<input type="checkbox"/>			

PROVIDER INFORMATION

Name of Provider	Address	Telephone

Contact Person: _____ Is this a NYS licensed childcare provider? Yes No

TRANSPORTATION NEED

Transportation to School					Transportation from School									
From Home		From Childcare			To Home		To Childcare							
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri

Additional Information: _____

I certify that the information provided above is accurate and complete.

Parent/Guardian Signature _____

Date _____

PLEASE SEND THIS FORM BY:

Mail	Email	Stopfinder App	In-Person
East Greenbush CSD Transportation Department 112 Hays Rd East Greenbush, NY 12061	transportation@egcsd.org	Photos or a pdf of the completed application may be submitted through the Stopfinder app messaging.	112 Hays Rd East Greenbush, NY 12061